

LARE

CANDIDATE HANDBOOK

CLARB

COUNCIL OF
LANDSCAPE ARCHITECTURAL
REGISTRATION BOARDS



Landscape Architect Registration Examination Candidate Handbook

Last modified October 7, 2026.

This examination information document supersedes all information previously distributed concerning the Landscape Architect Registration Examination (L.A.R.E.). The material in this document is for use on the L.A.R.E. only.

This handbook may not be brought into the examination.

Test day support

If an issue arises while testing, please follow these steps:

PSI TESTING CENTER

1. **Report the issue to the onsite PSI staff.**
2. **Open a support ticket before leaving the testing center.** Email clarb.support@psionline.com and include info@clarb.org in all correspondence.
3. **Call CLARB at 571-432-0332 to report your exam issues.** Our Support Team may be able to help with resolving your issue and/or rescheduling your exam.

ONLINE PROCTORED

1. **Contact your proctor.** Use the exam's chat feature.
2. **Call PSI.** If you cannot reach your proctor via chat, call **1-844-267-1017.**
3. **Open a support ticket.** Email clarb.support@psionline.com and include info@clarb.org in all correspondence.
4. **Call CLARB at 571-432-0332 to report your exam issues.** Our Support Team may be able to help with resolving your issue and/or rescheduling your exam.



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1 ABOUT

What is CLARB?

CLARB is a non-profit association, and its members are the licensure/registration boards that regulate the profession of landscape architecture.

CLARB's mission is to foster public health, safety and welfare related to the use and protection of the natural and built environment affected by the practice of landscape architecture. To accomplish this mission, CLARB provides programs and services that ensure consistency in competency of landscape architects and others involved in making decisions affecting the development and conservation of land by:

- Establishing and promoting standards for their professional competency and conduct and examining and certifying their competency.
- Providing information and resources to those affected by the practice and regulation of landscape architecture thereby assuring that they are well informed, educated and empowered regarding the value and benefits of the licensed practice of landscape architecture.

What is the L.A.R.E.?

The Landscape Architect Registration Examination (L.A.R.E.) is a four-part fully computerized examination designed to determine whether applicants for landscape architectural licensure possess sufficient knowledge, skills and abilities to provide landscape architectural services without endangering the health, safety and well-being of the public. It is prepared and scored by CLARB in accordance with all current standards for fairness and quality of licensure exams.

LARE
LANDSCAPE ARCHITECT
REGISTRATION EXAMINATION

All sections of the L.A.R.E. are administered by CLARB, and all candidates register for the exam on the CLARB website. While the eligibility requirements to sit for the exam vary by jurisdiction, the exam, the administration dates, procedures and passing standards are the same in every jurisdiction.

Contacting CLARB

For additional information on the L.A.R.E. or any other service CLARB offers, please visit the CLARB website or contact us:

Council of Landscape Architectural Registration Boards
PMB #17101270
13800 Coppermine Road
Suite 392
Herndon, VA 20171-6163
info@clarb.org
571-432-0332



2 EXAM DEVELOPMENT

How is L.A.R.E. content determined?

JOB TASK ANALYSIS

The content of the L.A.R.E. is based on the results of a scientific "job analysis" survey conducted every five to seven years. The most recent survey was administered in early 2022 in which more than 3,614 practicing landscape architects from the United States and Canada participated. The survey results were analyzed by a group of subject matter experts, comprised of licensed landscape architects representing the diversity (areas of practice, geographic) of the profession.

Survey respondents were asked to rate all job tasks on three separate scales: how frequently the tasks were performed, how important the tasks were to successful performance of the job, and whether successful performance of each task was required at initial licensure. Overall, the tasks, and subsequent knowledge, that are performed most often are considered the most important and are required at the initial point of licensure, and thus form the basis of the L.A.R.E.

BLUEPRINT TRANSITIONS

Changes to the L.A.R.E. blueprint may result in some content transitioning to new sections and/or content. This may result in a transition of current L.A.R.E.

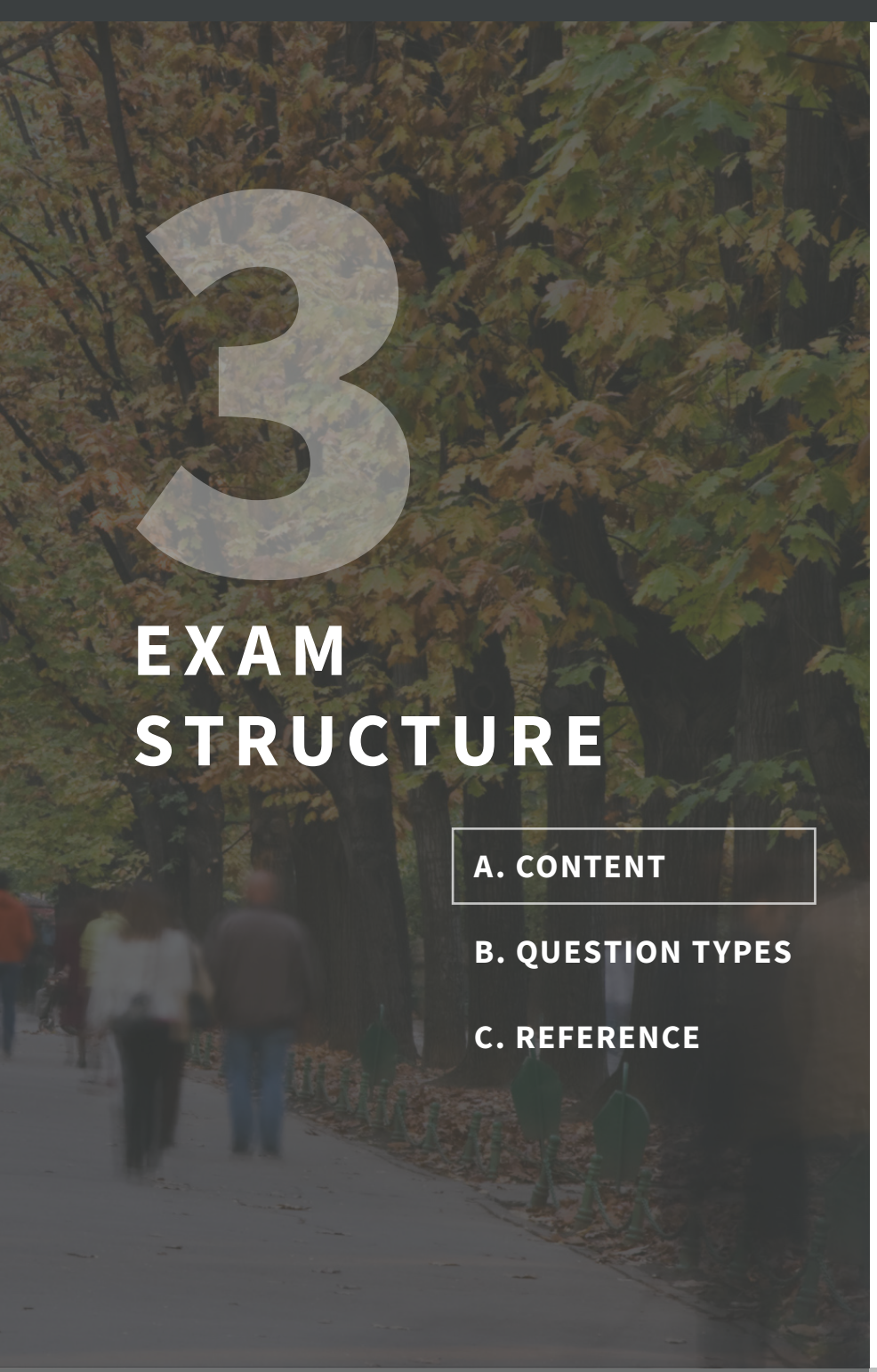
sections to new L.A.R.E. sections and may require a candidate to take additional sections or retake content if they do not complete the L.A.R.E. prior to the completion of the transition.

EXAM COMMITTEE

The CLARB Exam Committee is responsible for the ongoing development and maintenance of the Landscape Architect Registration Examination (L.A.R.E.), as well as other exam-related activities as directed by the CLARB Board of Directors.

The committee's work is supported and guided by professional psychometricians who are trained and experienced in the development, administration and evaluation of high-stakes licensure examinations.

This committee of licensed landscape architects develops exam content, ensures fairness and defensibility, reviews statistical performance and candidate feedback, and assures that each administration of the L.A.R.E. reflects the broad scope of landscape architecture practice. The committee is composed of members from a wide range of geographic regions, scopes of practice, levels of experience, and professional backgrounds to reflect the diversity of the candidate population.



3 EXAM STRUCTURE

A. CONTENT

B. QUESTION TYPES

C. REFERENCE

Content

The Landscape Architect Registration Examination (L.A.R.E) tests applicants for the knowledge and skills required to practice those aspects of landscape architecture that impact the health, safety, and well-being of the public.

This guide describes the content that will be tested under each of the four sections of the examination. Subsection breakdowns indicate a more detailed description of specific subject matter found on the examination as well as the percentage of questions that will be included in that subsection topic.

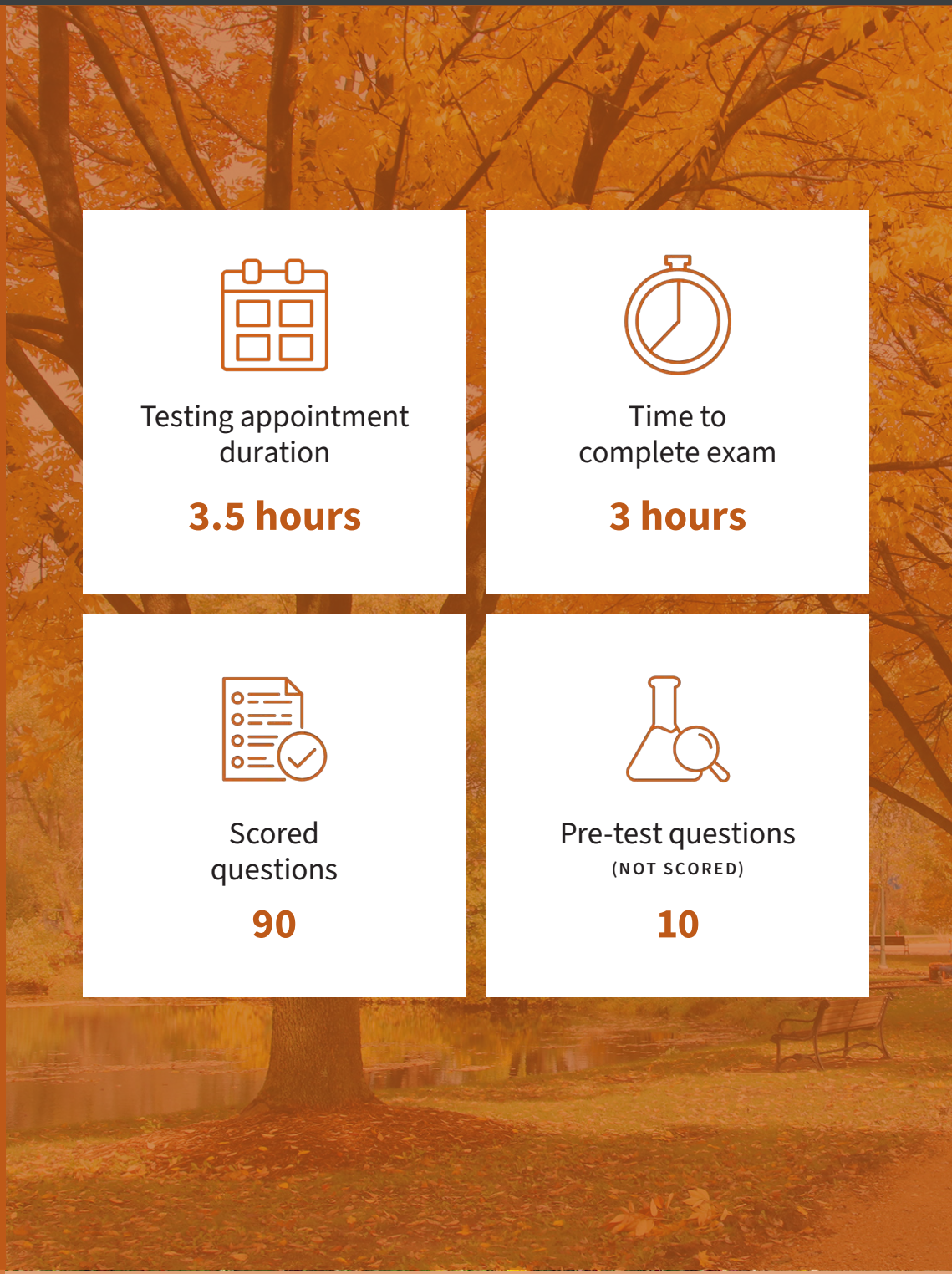
For additional information about the exam, including requirements to take the test, the registration process and the scoring process, please visit the "Take the Exam" section of the CLARB website.

EXAM SECTIONS

- **Inventory, Analysis, and Project Management**
- **Planning and Design**
- **Construction Documentation and Analysis**
- **Grading, Drainage, and Stormwater Management**

EXAM SECTION

Inventory, Analysis, and Project Management



Testing appointment duration

3.5 hours

Time to complete exam

3 hours

Scored questions

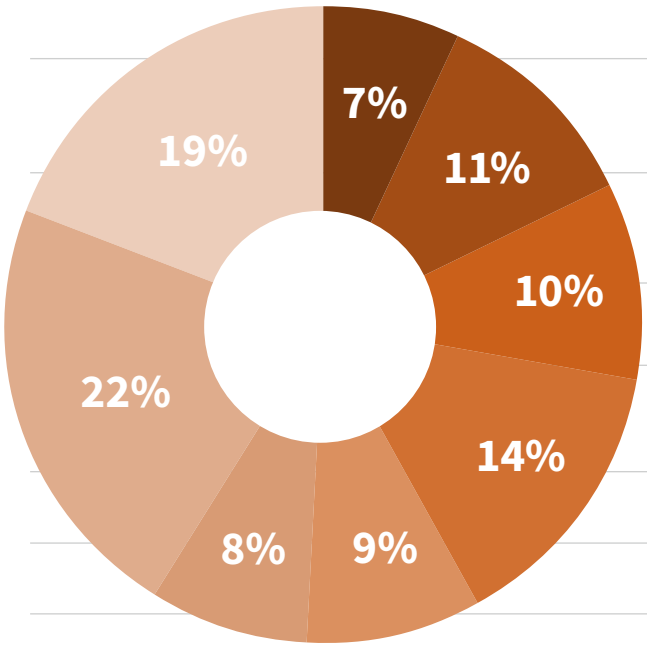
90

Pre-test questions
(NOT SCORED)

10

INVENTORY, ANALYSIS, AND PROJECT MANAGEMENT

Subdomains



- Project Management **7%**
- Physical and Site-specific Inventory and Data Collection **11%**
- Regulatory and Contextual Inventory and Data Collection **10%**
- Stakeholder Engagement Process **14%**
- Appropriate Methodologies and Data Synthesis for Physical Analysis **9%**
- Cultural and Infrastructure Physical Analysis **8%**
- Ecological Physical Analysis **22%**
- Contextual Analysis **19%**

INVENTORY, ANALYSIS, AND PROJECT MANAGEMENT SUBDOMAINS

1. Project Management (7%)

- Develop and manage design contracts
- Select and manage design team
- Determine and manage design scope, schedule and budget

2. Physical and Site-specific Inventory and Data Collection (11%)

- Assimilate information from previous planning processes
- Conduct onsite investigation and fieldwork
- Document site data
- Identify adjacent land use

3. Regulatory and Contextual Inventory and Data Collection (10%)

- Collect related policy documents (e.g., municipal planning documents, proposed and existing land use maps, FEMA, EPA, stormwater management policies)
- Collect contextual data (e.g., natural systems, road networks, demographics, cultural and historical)
- Research codes, ordinances, and permitting requirements (e.g., site/project specific requirements)

4. Stakeholder Engagement Process (14%)

- Identify stakeholders
- Coordinate with governing bodies
- Support public participation process (e.g., consult with clients, summarize feedback, communicate deliverables)
- Evaluate design based on feedback
- Obtain public and private approvals



5. Appropriate Methodologies and Data Synthesis for Physical Analysis (9%)

- Determine appropriate types of analyses
- Identify physical opportunities and constraints



6. Cultural and Infrastructure Physical Analysis (8%)

- Perform utility analysis (e.g., capacity, availability, proximity, suitability)
- Perform circulation analysis (e.g., multi-modal, access, non-motorized, connectivity)
- Perform visual resource analysis (e.g., view sheds, view corridors, aesthetics)



7. Ecological Physical Analysis (22%)

- Perform vegetation analysis
- Interpret and review soils and geology (e.g., geotechnical, geology, soil map, soil characteristics)
- Perform topographical analysis (e.g., slope analysis)
- Analyze existing environmental variables (e.g., contamination, erosion, air quality, water quality, micro-climate)
- Perform hydrological analysis (e.g., floodplain, site drainage, water shed, surface, sub-surface

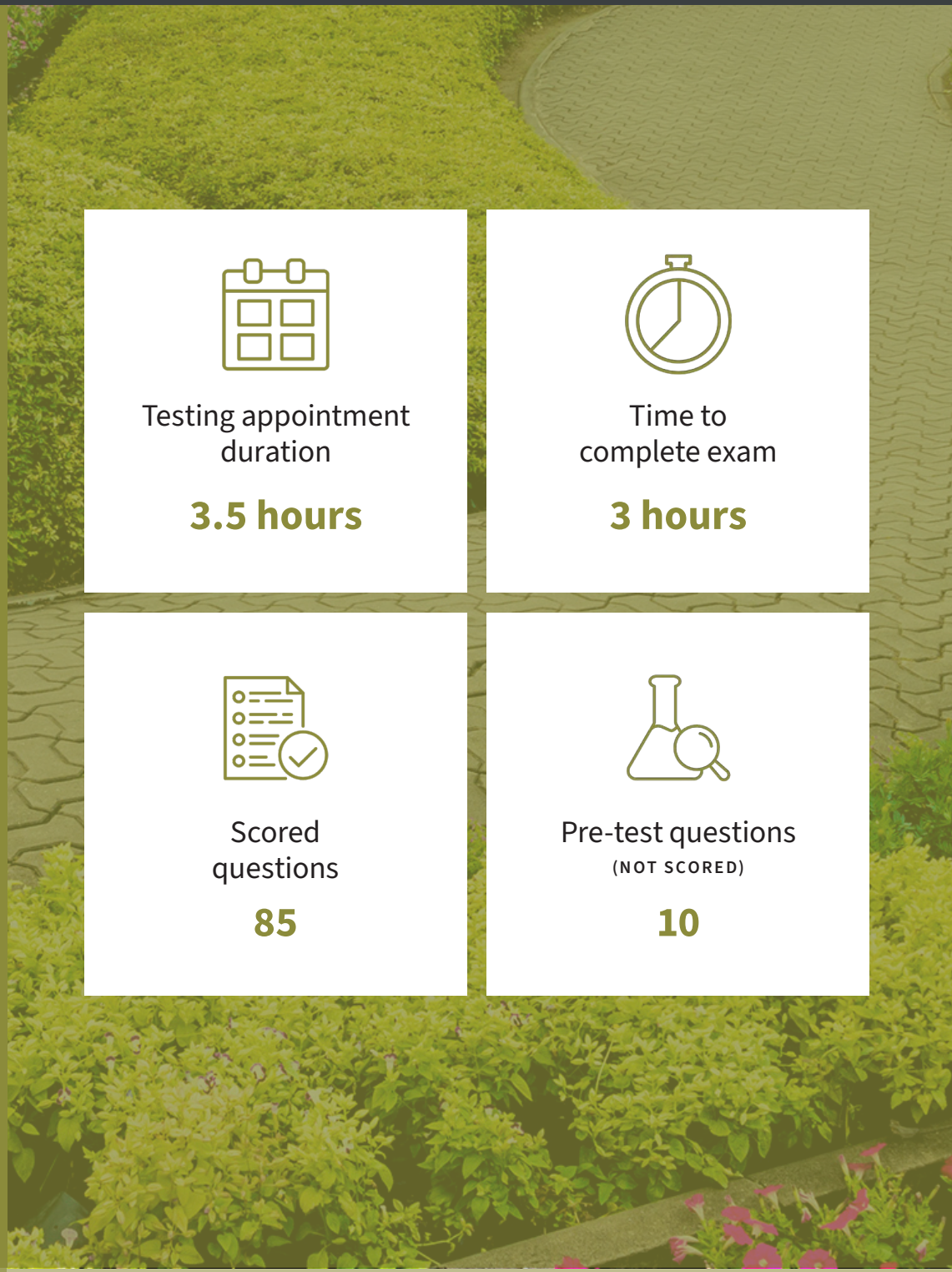


8. Contextual Analysis (19%)

- Anticipate impacts of future developments
- Identify contextual constraints and opportunities
- Confirm appropriate use
- Conduct code compliance review

EXAM SECTION

Planning and Design



Testing appointment duration

3.5 hours

Time to complete exam

3 hours

Scored questions

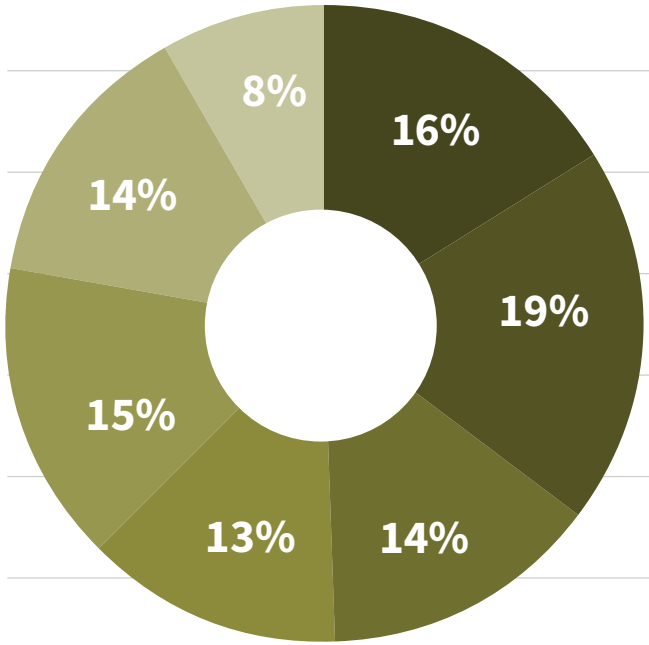
85

Pre-test questions
(NOT SCORED)

10

PLANNING AND DESIGN

Subdomains



- Stewardship and Design Principles **16%**
- Policy and Planning **19%**
- Master Planning **14%**
- Conceptual Design **13%**
- Schematic Design **15%**
- Design Development **14%**
- Due Diligence **8%**

PLANNING AND DESIGN SUBDOMAINS

1. Stewardship and Design Principles (16%)

- Plan for sustainability
- Plan for climate resiliency
- Plan for environmental and social equity
- Recognize historical and cultural significance

2. Policy and Planning (19%)

- Formulate planning goals (e.g., vision)
- Determine appropriate land use
- Evaluate planning scenarios (e.g., evaluate scenario alternatives, multiple options that may not be fully developed)
- Produce planning documents (e.g., land use, parks, open space, regional, historic, site master, corridor, blueways, greenways)
- Establish design guidelines
- Communicate planning outcomes

3. Master Planning (14%)

- Prepare project program (including budget)
- Synthesize site analysis
- Establish opportunities and constraints
- Develop master plan (e.g., conceptual plans, planning high level program elements, community planning, determine planning strategies)
- Develop phasing plan

4. Conceptual Design (13%)

- Develop design intent (e.g., what we're going to do, function)
- Create the basis for design (e.g., how we're going to do it, narrative description, form)
- Prepare functional diagram (e.g., program, not site-specific)
- Produce conceptual diagram (e.g., bubble, site-specific)



5. Schematic Design (15%)

- Develop schematic designs (e.g., blank slate, placing elements on site, selecting design elements/attributes for a site/project)
- Evaluate design alternatives (e.g., select between pre-defined or already designed options)
- Refine selected alternatives (e.g., improving/updating an existing design)
- Produce graphics, illustrations, and diagrams



6. Design Development (14%)

- Refine design elements (e.g., material, circulation, lighting, utilities, planting)
- Determine maintenance implications
- Collaborate on the design of irrigation systems (e.g., water conservation, sustainability, low water, gray water)
- Develop opinion of probable costs (e.g., schematic, design development, revisions)

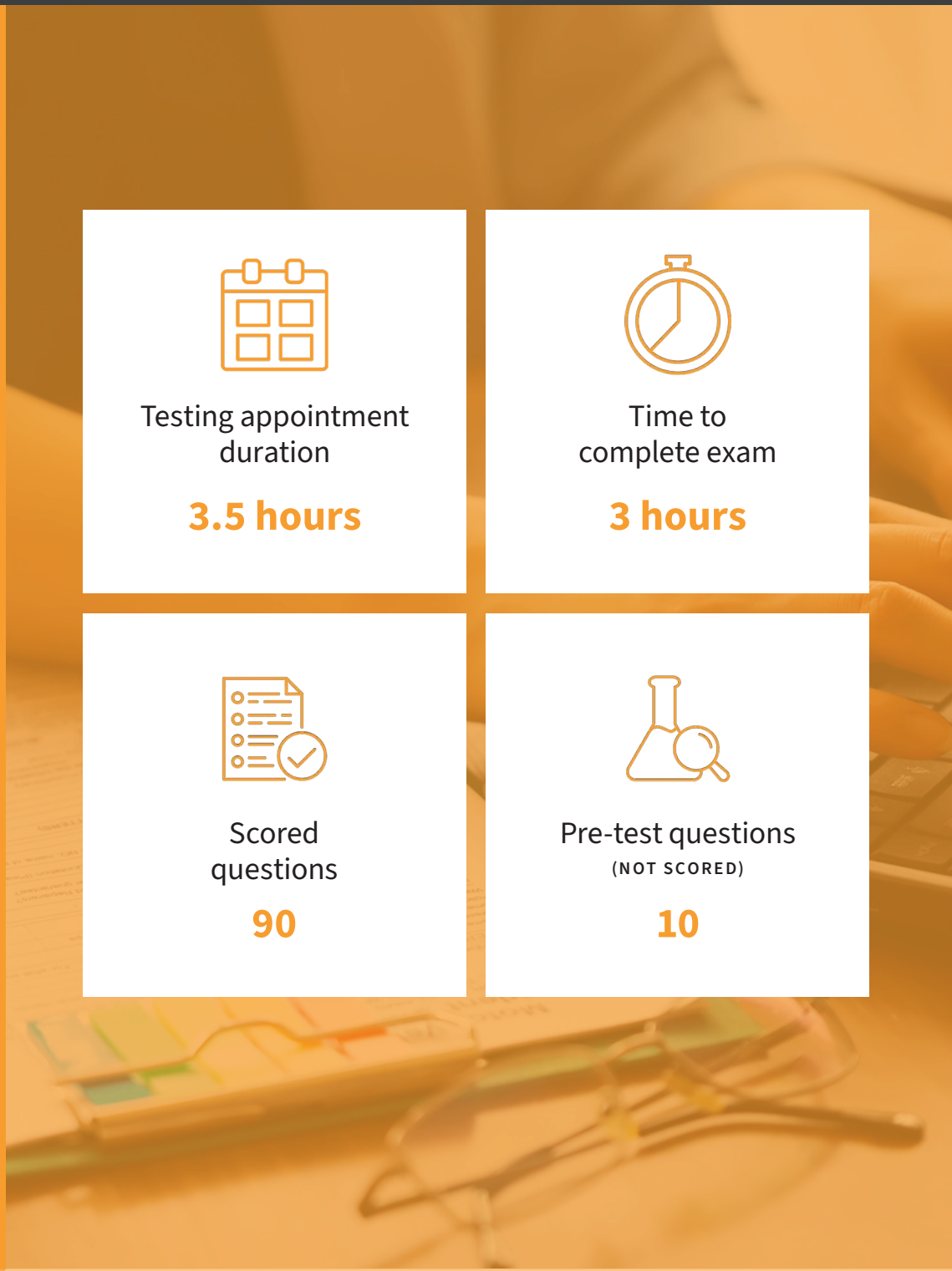


7. Due Diligence (8%)

- Identify required approvals (e.g., regulatory permitting)
- Evaluate value engineering alternatives
- Demonstrate understanding of legal liabilities

EXAM SECTION

Construction Documentation and Administration



Testing appointment duration

3.5 hours

Time to complete exam

3 hours

Scored questions

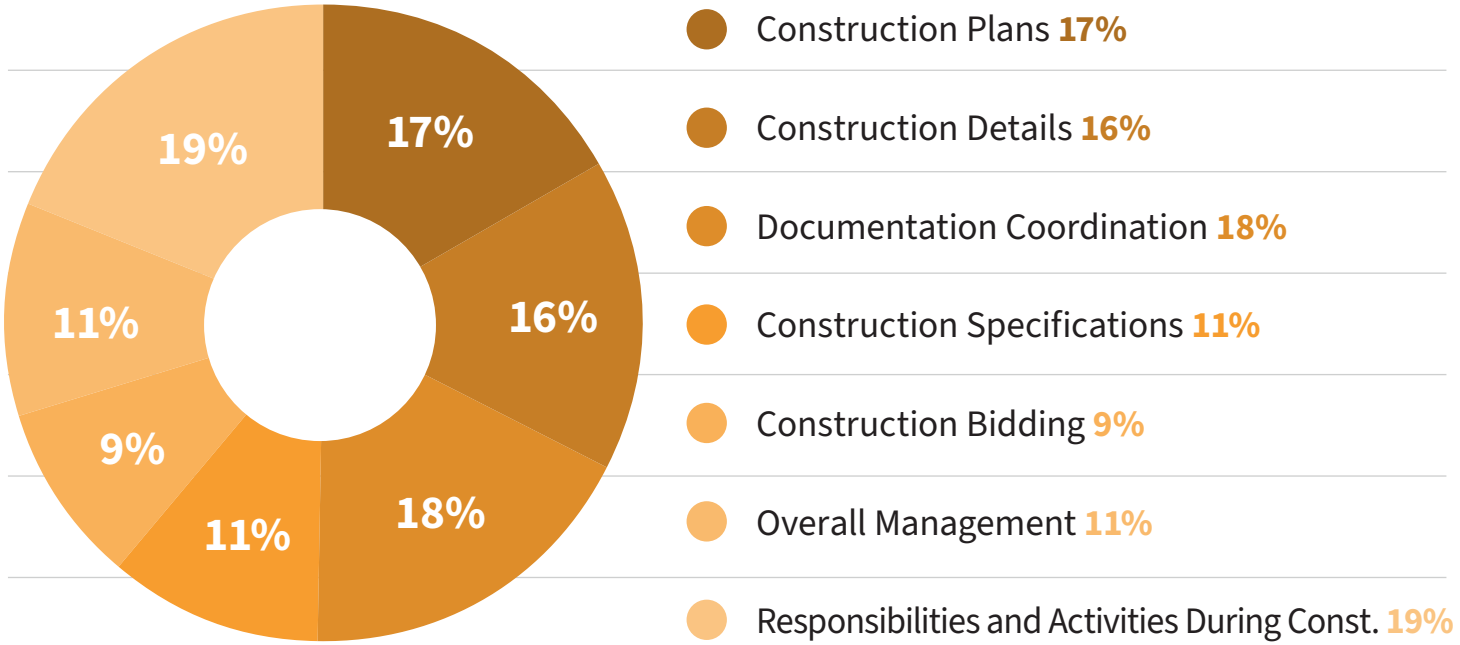
90

Pre-test questions
(NOT SCORED)

10

CONSTRUCTION DOCUMENTATION AND ADMINISTRATION

Subdomains



CONSTRUCTION DOCUMENTATION AND ADMINISTRATION SUBDOMAINS



1. Construction Plans (17%)

- Produce existing conditions and demolition plan
- Produce protection and mitigation plan
- Produce layout and materials plan (e.g., site furnishings)
- Produce planting plans and details



2. Construction Details (16%)

- Create details, elevations, and sections (e.g., walls, pavements, structures, specialty features, green roofs, drainage details)



3. Document Coordination (18%)

- Identify required plan sheets
- Collaborate on supplemental plans (e.g., lighting, irrigation, playground, wayfinding)
- Develop general notes, schedules, and legends
- Comply with code requirements and dimensional standards
- Perform QA/QC activities



4. Construction Specifications (11%)

- Develop project manual and front-end specifications
- Write technical specifications

CONSTRUCTION DOCUMENTATION AND ADMINISTRATION SUBDOMAINS



5. Construction Bidding (9%)

- Establish bid requirements
- Facilitate bid process (e.g., bid forms, meetings, delivery process)
- Respond to bidders' questions and prepare addenda



6. Overall Management (Pre- and Post-construction) (11%)

- Conduct pre-construction activities (e.g., walk-through, meetings)
- Perform project close-out (e.g., punch-list, substantial completion, guarantee period, final completion)
- Perform construction project management (e.g., roles and responsibilities, liabilities, scope, schedule, coordination with other disciplines, coordination with owner)

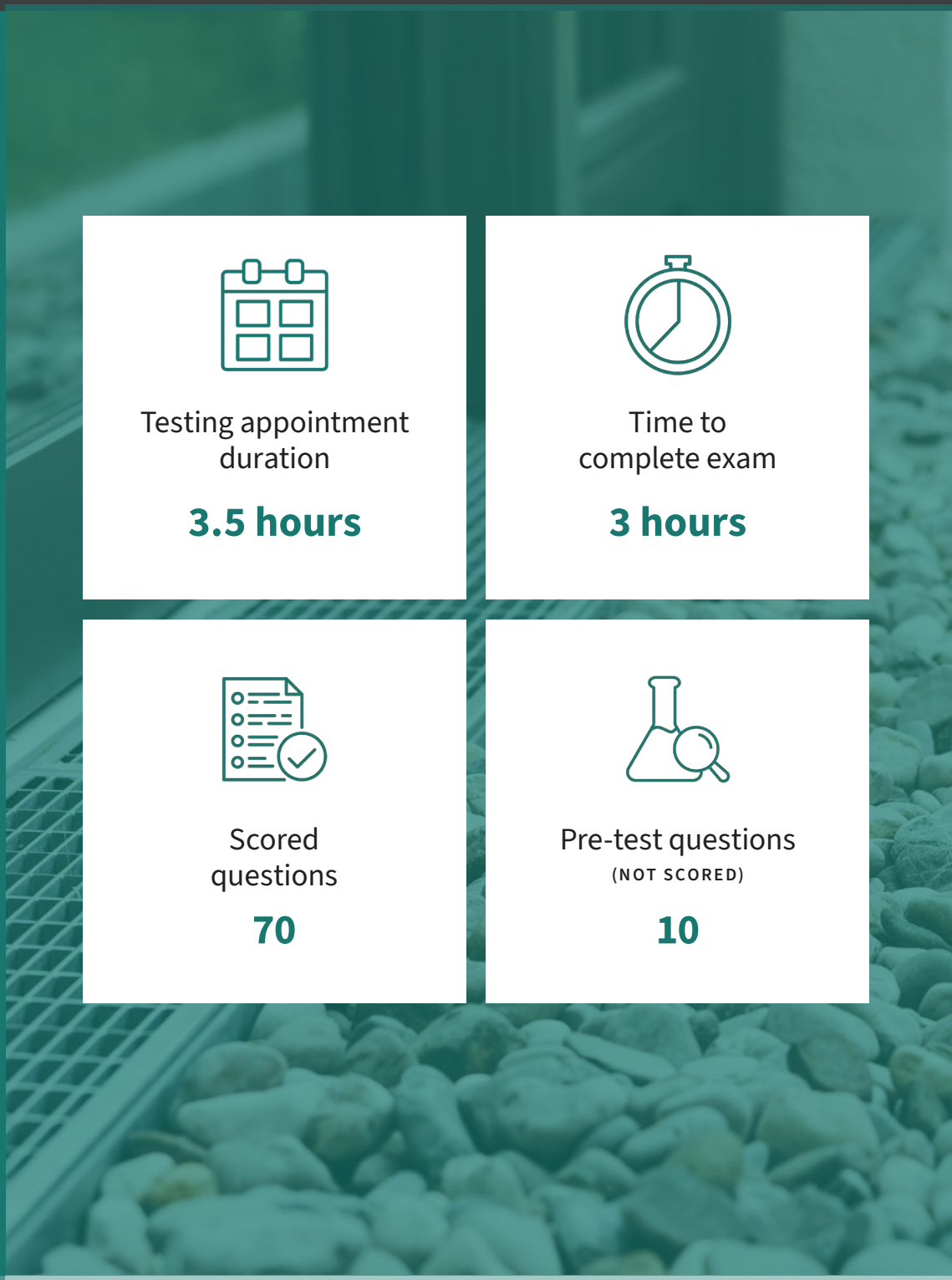


7. Responsibilities and Activities During Construction (19%)

- Respond to RFIs
- Manage construction contract (e.g., budget items, change orders, bulletins, purchase requests, change directives)
- Review submittals (e.g., shop drawings, materials submittal, product submittals, substitutions, mock-ups)
- Conduct site observations and field reports

EXAM SECTION

Grading, Drainage, and Stormwater Management



Testing appointment duration

3.5 hours

Time to complete exam

3 hours

Scored questions

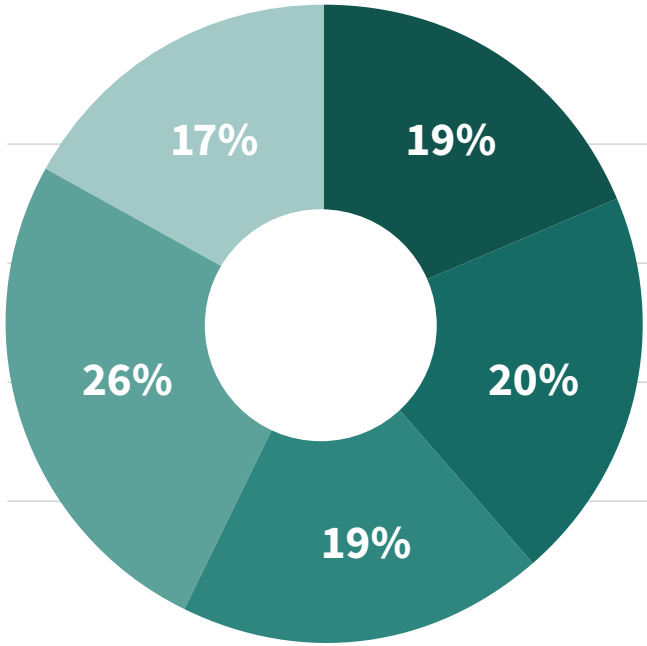
70

Pre-test questions
(NOT SCORED)

10

GRADING, DRAINAGE, AND STORMWATER MANAGEMENT

Subdomains



- Stormwater Management **19%**
- BMPs **20%**
- Evaluate Grading **19%**
- Produce Grading **26%**
- Drainage Systems **17%**

GRADING, DRAINAGE, AND STORMWATER MANAGEMENT SUBDOMAINS

1. Stormwater Management (19%)

- Determine watershed area
- Determine stormwater management system
- Determine pervious and impervious areas
- Develop sustainable water quality practices

2. BMPs (20%)

- Select surface and sub-surface BMPs
- Select building-systems BMPs (e.g., green roofs, blue roofs, brown roofs, green walls, water harvesting/ cisterns, gray water)
- Develop erosion and sedimentation control plan
- Obtain approvals and permits

3. Evaluate Grading (19%)

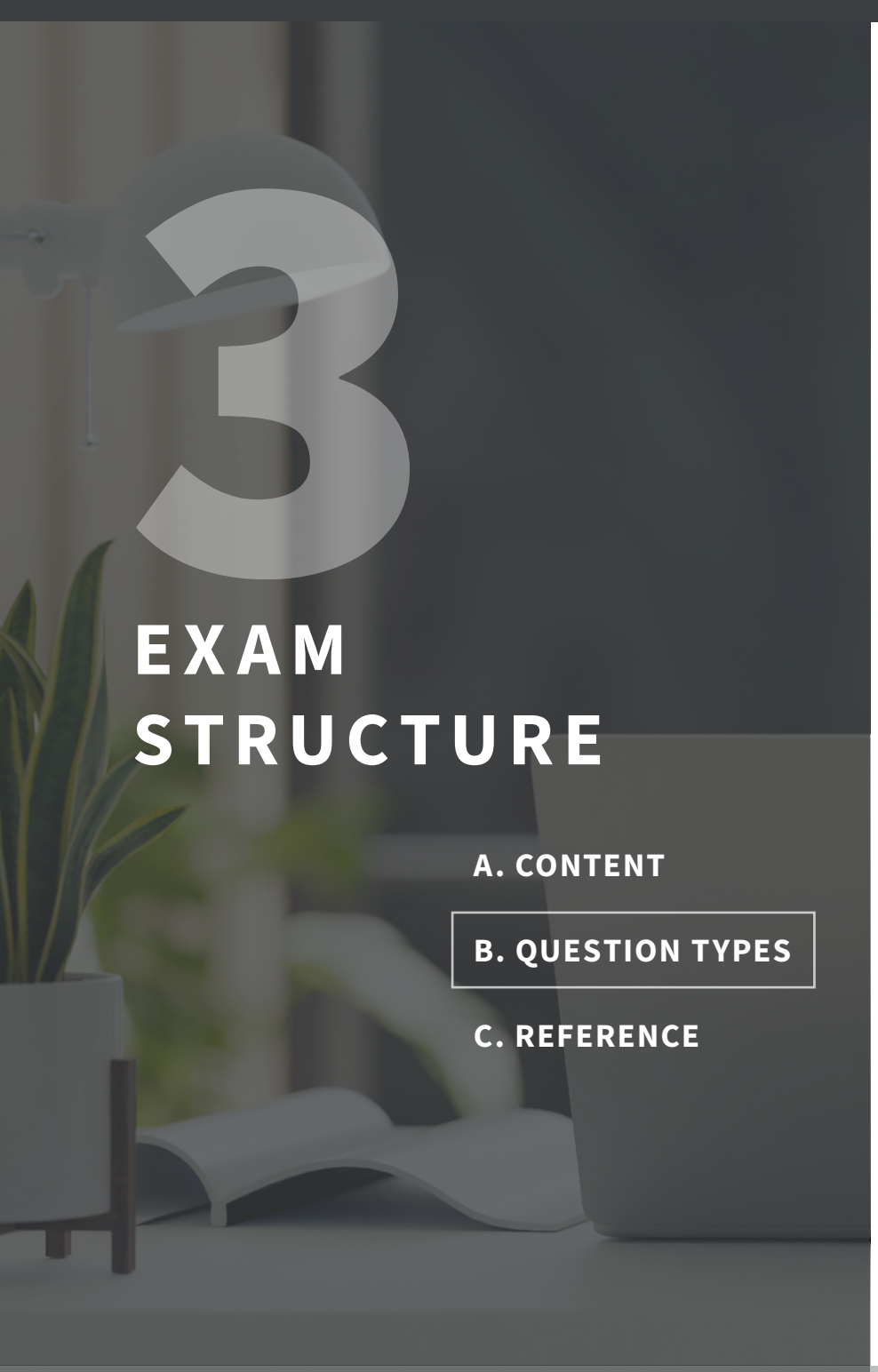
- Adhere to accessibility standards
- Review grading design (e.g., review grading alternatives, evaluate for inconsistencies)

4. Produce Grading (26%)

- Produce detailed grading design (e.g., place spot elevations, roadway profile, sidewalk profile, plaza)
- Produce large-scale grading design (e.g., site, landforms, mass-grading, conceptual, preliminary)

5. Drainage Systems (17%)

- Prepare drainage plan and profile (e.g., design/create a plan or profile)
- Design and select drainage components (e.g., types of drains, selecting the appropriate components)
- Review drainage plans (e.g., evaluate existing design or design alternatives)



3 EXAM STRUCTURE

A. CONTENT

B. QUESTION TYPES

C. REFERENCE

Question types

There are four question types that can be presented on the L.A.R.E.:

Multiple choice

Select **ONE** answer

Multiple response

Select **TWO OR MORE** answers

Hot spot

Select the most appropriate location by clicking directly on the plan

Drag-and-place

Choose the appropriate project element(s) and **place** the element on the site

Find more information on each question type in the following pages and in the Free Demo Exam walkthrough video.

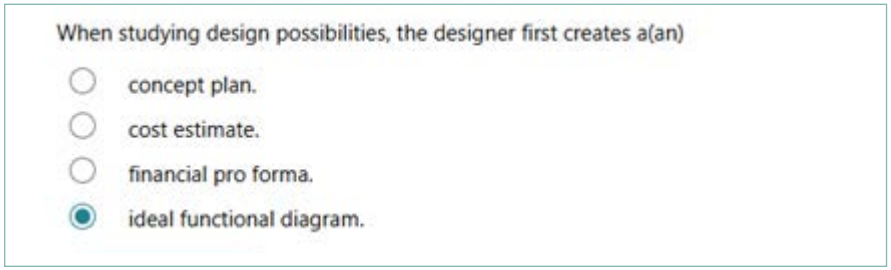
Multiple choice

QUESTION TYPE

Select an answer by clicking on the circle to the left of the answer.

To change your answer, select another answer.

G.01 EXAMPLE OF MULTIPLE CHOICE QUESTION TYPE



Multiple response

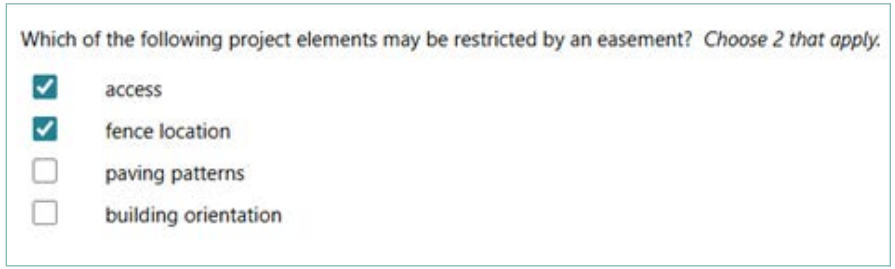
QUESTION TYPE

This question type will ask you to **"choose all that apply"** or to **"choose 2"** or **"choose 3,"** etc.

Select **two or more** of the answer choices by clicking on the box to the left of the answer or by clicking on the answer itself. To remove a selection, click on the answer again.

The answer will **always** be more than one but **never all** of them.

G.02 EXAMPLE OF MULTIPLE RESPONSE QUESTION TYPE



Hot spot

QUESTION TYPE

This question type will require you to select the most appropriate location on a site or proposed plan to satisfy the question requirements.

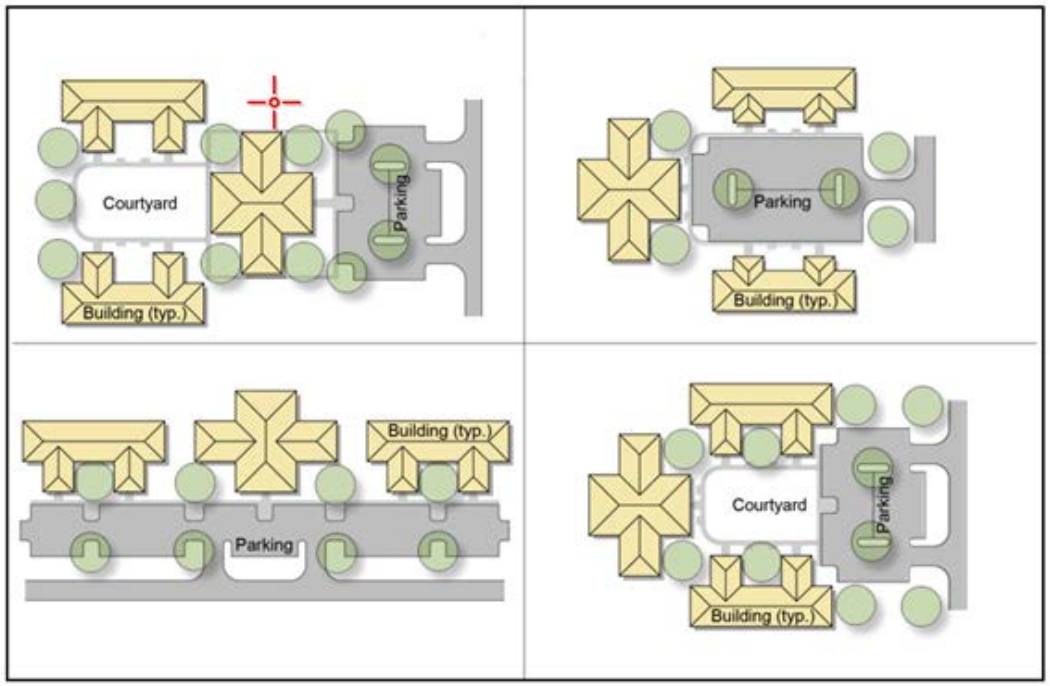
Select the most appropriate location by moving your mouse cursor to the area of the plan that you would like to choose and then clicking the left mouse button.

A red "X" will remain on the plan to indicate your selection.

To change your answer, click on another area of the plan. This will remove your initial selection and indicate a different answer selection.

G.03 EXAMPLE OF HOT SPOT QUESTION TYPE

A landscape architect has been retained to develop four schematic designs for a college dormitory complex. Of the designs shown, which provides a better social environment for student life? *Select the layout.*



Drag-and-place

QUESTION TYPE

This question type will require you to select the project element(s) and **place** the element(s) on a site.

Select the project element(s) from the project element area located on the left side of the screen by moving your mouse cursor over the element, then **clicking and holding** the left mouse button.

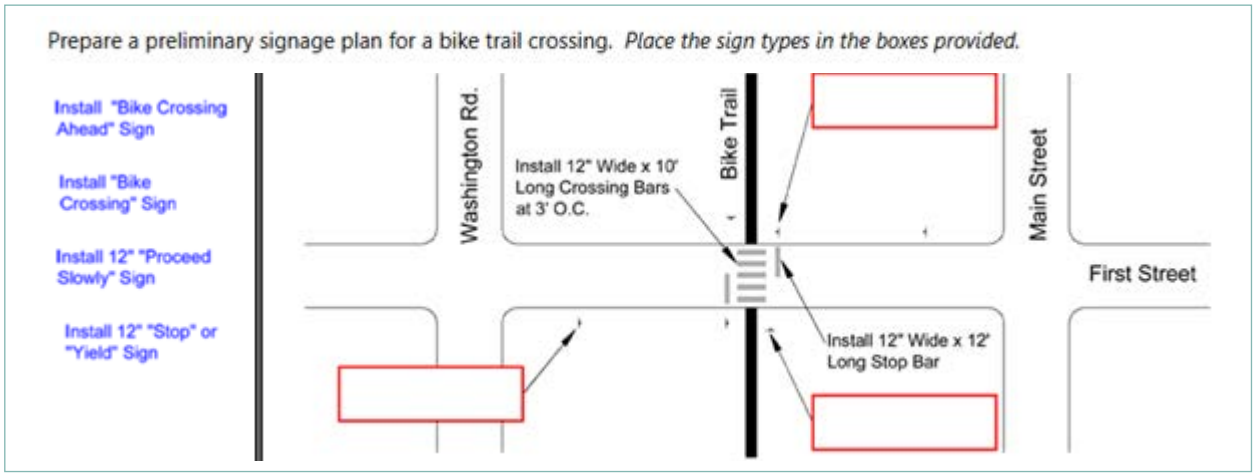
While holding the left mouse button, you can use the mouse to move ("drag") the project element to your selected location on the site. Releasing the left mouse button will drop ("place") the project element on your selected location. You may change your selected location by moving the mouse cursor over the project element and following the steps above to move it to a different location.

> Not all project elements may be required to answer the question.

You may be required to use multiple copies of each project element to answer the question. When you move the project element, additional copies of the element will remain in the project element area should you need to use multiple copies of the same project element.

Place the appropriate project element(s) on the site and leave the remaining project elements within the project element area. Placing unnecessary project elements on the site will result in an incorrect answer for the question.

G.04 EXAMPLE OF DRAG-AND-PLACE QUESTION TYPE



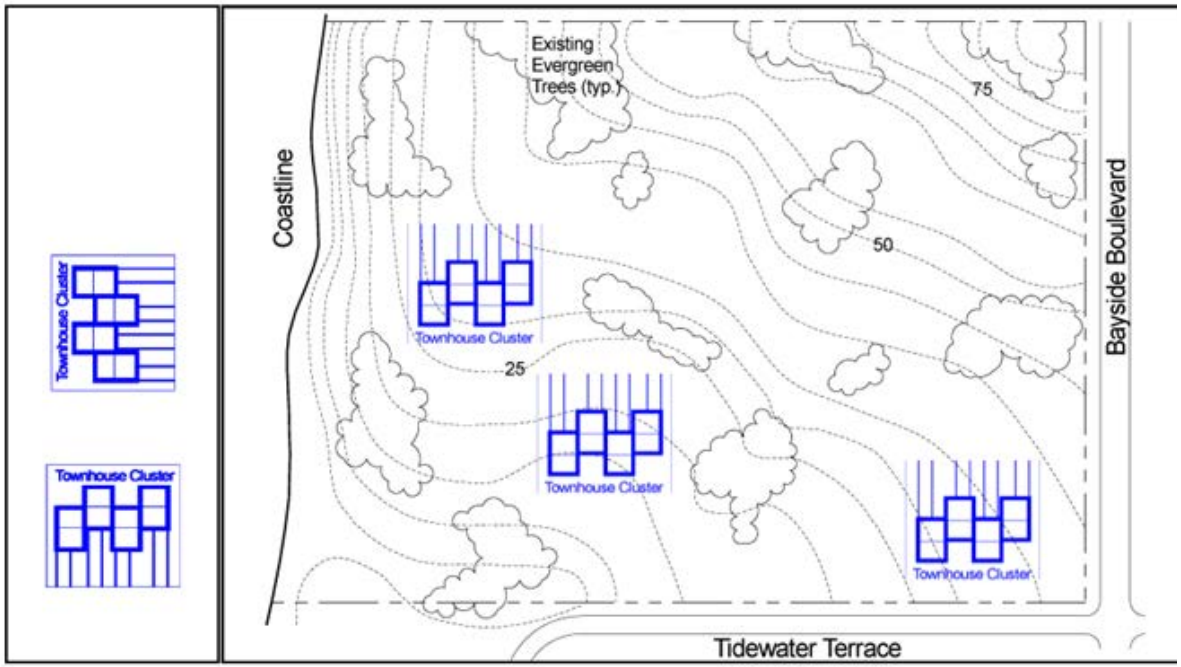
QUESTION ORIENTATION

The individual elements in a drag-and place question should not be manipulated in any way. If a question is testing you on orientation, you will have multiple elements in different orientations (i.e., one tennis court oriented N/S and one oriented E/W), and will need to select the appropriate element and place it on the site.

Do not rotate elements.
Rotation of elements may result in your response being scored incorrect.

G.05 EXAMPLE OF DRAG-AND-PLACE QUESTION TYPE

Refer to Exhibit. Place 3 townhouse clusters on a site to maximize solar gain while protecting existing trees. Note that trees and townhouse clusters are 40 units tall and the lower window glazing occurs 20 units below the solar panels. There must be one townhouse width separating clusters. Leave room for access road at driveway ends. *Place 3 townhouse clusters on the site plan.*



Scoring

Each question on the exam is worth one point, and full credit is only awarded when the entire question is answered correctly. For example, if a question requires placing two elements and only one is positioned correctly, no points are given for that question.

The entire element must fit fully within the scoring area to receive credit. While a margin for error is built into each question to account for the limitations of using a computer mouse, all placements — including contour locations — must fall within the acceptable range to earn a point.

Pretest questions

Each exam section includes ten pretest questions that will not be scored and will not impact your results. This is common practice within high stakes testing and allows CLARB to evaluate the questions for potential use in future exams. Pretest questions are randomly placed throughout the exam and are not identifiable as pretest questions.

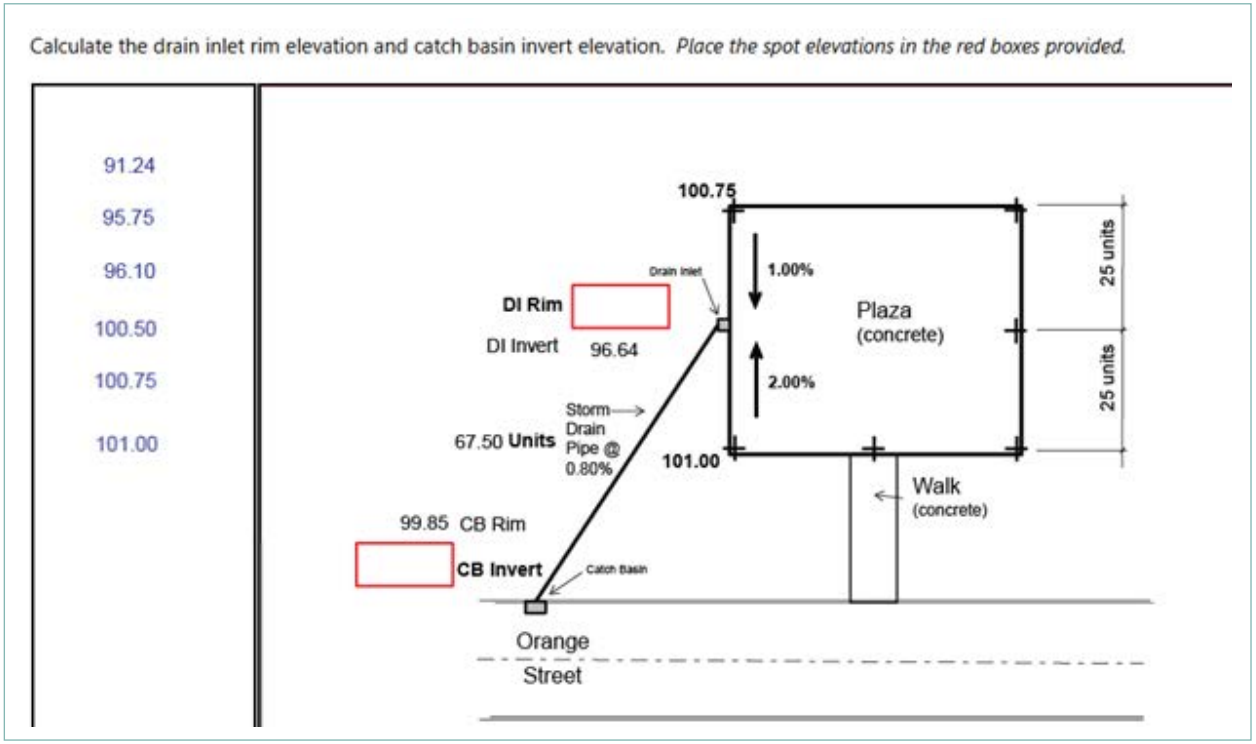
Measurement

To prevent confusion between imperial (feet/inches) and metric systems, many questions use a generic scale labeled in units. Use these units to make calculations as needed. Do not try to convert them to feet or meters.

Some questions that test code competency, such as accessibility codes, may include both imperial and metric measurements. Imperial measurements (e.g., feet, inches) will appear in the text, with metric equivalents in brackets (e.g., [2.3 m]).

Because you can't measure components within a question, any needed dimensions will be provided.

G.06 EXAMPLE OF MEASUREMENT PROVIDED IN UNITS



Exhibits

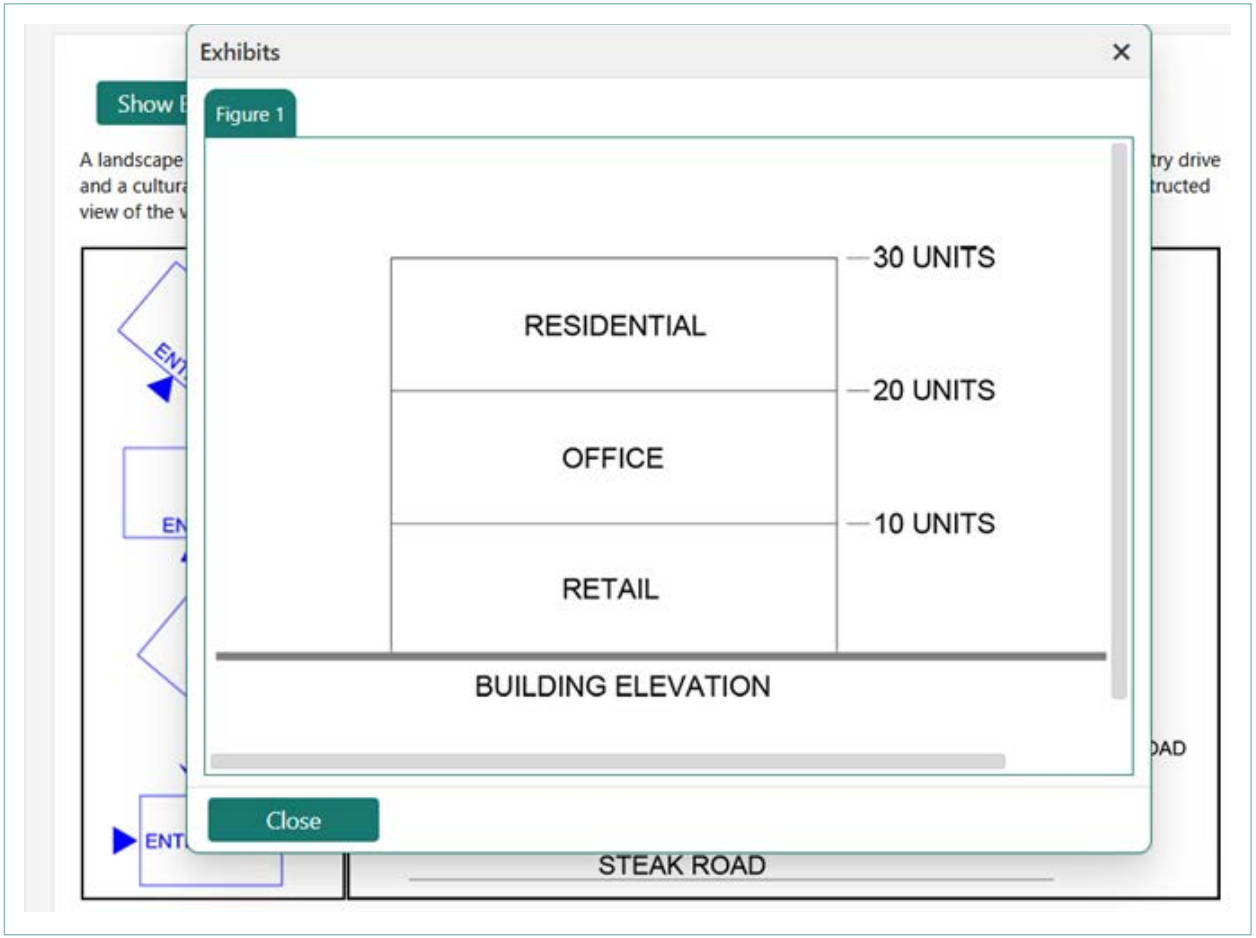
In order to answer some of the questions, you will need to consider additional information called exhibits. Should additional information be required, the question will direct you to **"Refer to the exhibit(s)."**

To see the exhibits, move your mouse cursor over the **Show Exhibit button** and click the left mouse button. This will result in a pop-up window appearing that contains one or more tabs of stimuli information that you will need to review prior to answering the question.

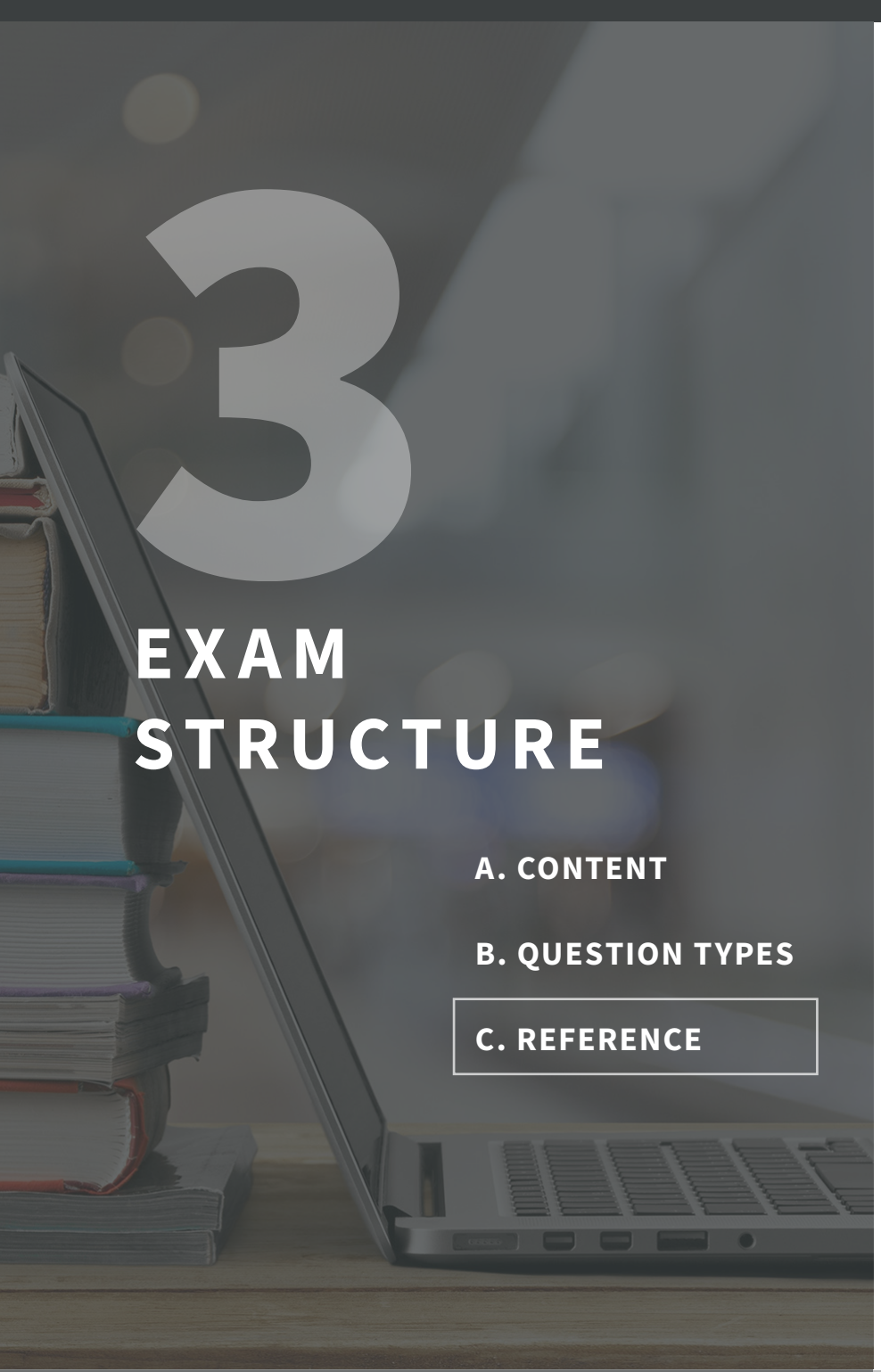
Should there be multiple exhibits, move your mouse cursor to each tab at the top of the exhibit window and click the left mouse button to open additional exhibit screens.

To close the exhibit window, click on the "X" in the upper right corner of the exhibit window.

G.07 EXAMPLE OF EXHIBIT POP-UP WINDOW



The exhibit window can be moved and resized to allow you to review the exhibit information at the same time as you review the question.



3 EXAM STRUCTURE

A. CONTENT

B. QUESTION TYPES

C. REFERENCE

Reference

This section includes lists, charts and other information that may appear in questions on the L.A.R.E. These reference materials have been prepared by the CLARB Examination Committee. While the committee believes this list will be of assistance to you in preparing for the L.A.R.E., no representation is made that a complete understanding of information will ensure a passing grade on the examination, and no representation is made that the examination questions will be limited in scope to the list shown.

1. **FASTENERS AND REINFORCING**
2. **MATERIALS**
3. **LUMBER/TIMBER**
4. **WOOD MEMBER SIZING**
5. **SUBSURFACE DRAINAGE**

REFERENCE 1

Fasteners and reinforcing

BOLTS

- ☐ Carriage Bolt Assembly
- ☐ Eye Bolt
- ☐ J-Bolt Assembly
- ☐ L-shaped Anchor Bolt Assembly
- ☐ Lag Bolt
- ☐ Lag Bolt with Expansion Shield
- ☐ Lag Bolt with Fiber Plug
- ☐ Lag Bolt with Lead Shield
- ☐ Machine Bolt Assembly
- ☐ Machine Bolt with Expansion Shield
- ☐ Threaded Rod Assembly
- ☐ Toggle Bolt Assembly

METAL BRACKETS

- ☐ Joist Hanger
- ☐ Post Anchor
- ☐ Post Cap Tie Plate
- ☐ Strap Hanger
- ☐ Plate Anchor

SCREWS AND NAILS

- ☐ Cement Nail
- ☐ Common Nail
- ☐ Finish Nail
- ☐ Hook Nail
- ☐ Machine Screw
- ☐ Masonry Nail
- ☐ Spike
- ☐ Wood Screw

REINFORCEMENT

- ☐ #3 Rebar
- ☐ #4 Rebar
- ☐ #6 Rebar
- ☐ #8 Rebar
- ☐ Cavity Wall Tie
- ☐ Fiber Mesh
- ☐ Geosynthetic Reinforcing Grid
- ☐ Steel Dowel
- ☐ Truss Design Reinforcement
- ☐ Welded Wire Mesh (WWM)

MISCELLANEOUS FASTENERS

- ☐ Construction Adhesive
- ☐ Drive Anchor
- ☐ Duct Tape
- ☐ Epoxy
- ☐ Masonry Wall Tie
- ☐ Mastic
- ☐ Mortar
- ☐ Rivet
- ☐ Snap Tie
- ☐ Solder
- ☐ Staple
- ☐ Z-anchor

REFERENCE 2

Materials

- ☐ Angle Iron
- ☐ Asphalt (Bituminous Concrete)
- ☐ Brass Pipe
- ☐ Brick
- ☐ Butt Hinge
- ☐ Caulk
- ☐ Ceramic Tile
- ☐ Concrete
- ☐ Concrete Masonry Units (CMU)
- ☐ Concrete Pavers
- ☐ Copper Pipe
- ☐ Epoxy Sealer
- ☐ Expansion Joint Material
- ☐ Filter Fabric
- ☐ Flagstone
- ☐ Flashing
- ☐ Flat Steel
- ☐ Floor Drain
- ☐ Foam Insulation
- ☐ Galvanized Electrical Conduit
- ☐ Gate Latch Assembly
- ☐ Geotextile grid
- ☐ Granite
- ☐ Gravel (crushed stone, granular material, aggregate, pea gravel)
- ☐ Grout (non-shrink)
- ☐ Joint Sealing Compound
- ☐ Mastic
- ☐ Metal Sleeve
- ☐ Mortar
- ☐ Mulch
- ☐ Perforated PVC Pipe
- ☐ Polyethylene Pipe
- ☐ Porcelain Enamel
- ☐ Portland Cement
- ☐ Prefabricated Wall Drain
- ☐ PVC Pipe
- ☐ Sand
- ☐ Soil
- ☐ Soil Cement
- ☐ Steel Tubing - Round
- ☐ Steel Tubing - Square
- ☐ Steel Washers
- ☐ Stone
- ☐ Stone Dust (Fines)
- ☐ Strap Hinge
- ☐ Stucco
- ☐ Tar
- ☐ Wall Reinforcement
- ☐ Waterproofing (Bituminous)
- ☐ Waterstop
- ☐ Wood (Lumber)
- ☐ Wrought Iron

REFERENCE 3

Lumber/timber

- ☐ 1x4 [25x100]
- ☐ 1x6 [25x150]
- ☐ 1x8 [25x200]
- ☐ 1x10 [25x250]
- ☐ 1x12 [25x300]
- ☐ 5/4x6 [30x150]
- ☐ 2x2 [50x50]
- ☐ 2x4 [50x100]
- ☐ 2x6 [50x150]
- ☐ 2x8 [50x200]
- ☐ 2x10 [50x250]
- ☐ 2x12 [50x300]
- ☐ 4x4 [100x100]
- ☐ 4x6 [100x150]
- ☐ 4x8 [100x200]
- ☐ 4x10 [100x250]
- ☐ 4x12 [100x300]
- ☐ 6x6 [150x150]
- ☐ 6x8 [150x200]
- ☐ 8x8 [200x200]

REFERENCE 4

Wood member sizing

For external wood structures with uniform joist and beam spacing.

T.01 Maximum allowable spans for spaced boards

	LAID FLAT			
	1 x 4 [25 x 100]	**5/4 x 6 [30 x 150]**	**2 x 4 [50 x 100]**	**2 x 6 [50 x 150]**
FOR DECKING	12" [30cm]	16" [40cm]	24" [60cm]	24" [60cm]
FOR BENCHES	NA	NA	36" [100cm]	36" [100cm]

T.02 Maximum allowable spans for joists

	JOIST SPACING		
JOIST SIZE	**16" [40cm]**	**24" [60cm]**	**32" [80cm]**
2 x 6 [50 x 150]	10' [3.0m]	8' [2.4m]	6' [1.8m]
2 x 8 [50 x 200]	12' [3.6m]	10' [3.0m]	8' [2.4m]
2 x 10 [50 x 250]	16' [4.8m]	14' [4.2m]	10' [3.0m]

All supporting material needed to answer a question will be included either on the question screen itself or within a pop-up exhibit window accessible through the “Show Exhibit” button found in the upper left portion of the question.

REFERENCE 4

Wood member sizing

For external wood structures with uniform joist and beam spacing.

T.03 Minimum beam sizes and allowable beam spans

SPACING BETWEEN BEAMS	4' [1.2m]	6' [1.8m]	8' [2.4m]	10' [3.0m]	12' [3.6m]	
	—	—	—	—	—	**BEAM SIZE***
	6' [1.8m]	6' [1.8m]	—	—	—	**4 x 6 [100 x 150]**
	10' [3.0m]	8' [2.4m]	6' [1.8m]	6' [1.8m]	—	**4 x 8 [100 x 200]**
	12' [3.6m]	10' [3.0m]	8' [2.4m]	8' [2.4m]	6' [1.8m]	**4 x 10 [100 x 250]**
	12' [3.6m]	12' [3.6m]	10' [3.0m]	10' [3.0m]	8' [2.4m]	**4 x 12 [100 x 300]**
	Maximum distance between posts (o.c.)					

**Two 2 by's [50's] are acceptable.*

Maximum cantilever for joists and beams is 24" [60cm].

REFERENCE 5

Subsurface drainage

May appear in questions pertaining to site drainage systems.

F.01 RATIONAL METHOD FORMULA

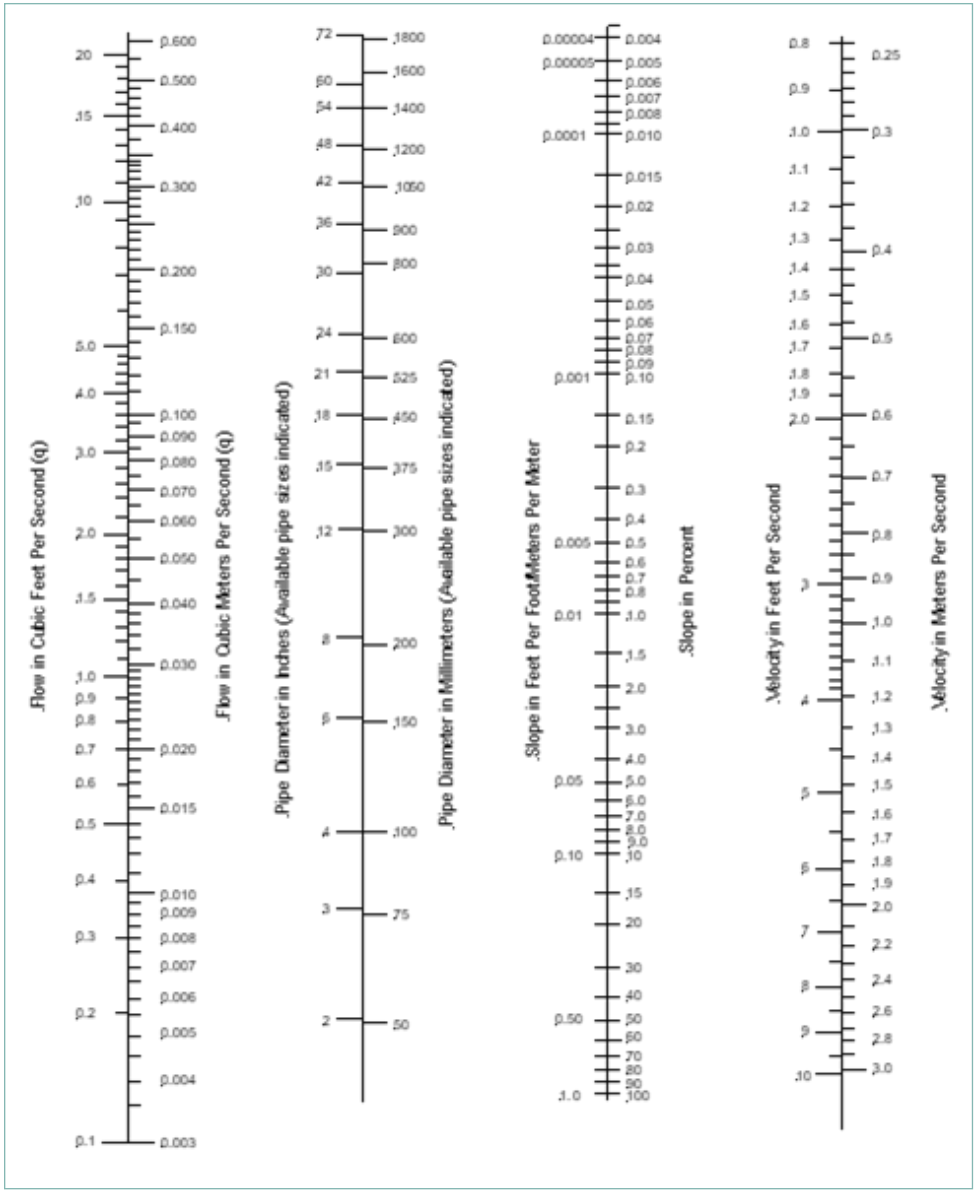
q = CiA [q=CiA/360]

q	=	Quantity of runoff in cubic feet per second [cubic meters per second]
C	=	Runoff coefficient
i	=	Intensity of rainfall in inches per hour [millimeters per hour]
A	=	Area in acres [hectares]

G.08 Nomograph for Circular Pipes Flowing Full

MANNING'S EQUATION

Concrete pipe n = 0.013





4 STUDY RESOURCES

Recommended reading list

The CLARB Exam Committee prepared a list of reference materials to assist you in preparing for the L.A.R.E. These resources are used in the committee's development of the L.A.R.E.

Free Demo Exam

CLARB's Free Demo Exam is available to help you understand the testing interface before you take the L.A.R.E. Use it to get familiar with the built-in tools and functionality.

Practice exams

Use CLARB's L.A.R.E. Practice Exams to familiarize yourself with the exam format and preview the types of questions/answers you can expect on the L.A.R.E. — all at your own pace.

Other

Check out the CLARB calendar for free webinars and other information focused on the L.A.R.E., your path to licensure, career advice and more.

5

ELIGIBILITY



Requirements for taking the L.A.R.E. vary by jurisdiction, so you'll want to check out CLARB's eligibility requirements tool to learn more about your jurisdiction's requirements and to determine if you are eligible to take the exam.

If you move while completing the L.A.R.E., check your eligibility before transferring to a new jurisdiction.



6 REGISTERING & SCHEDULING

Registration

All candidates register for the exam via the CLARB website.

CLARB Record

The CLARB Record is your secure, verified history of education, experience, exam results and licensure status. It serves as a common application for licensure, consolidating your information into a single, trusted source. By simplifying the licensure application process, it reduces redundant paperwork, supports career mobility and provides a reliable resource for both licensure applicants and regulatory boards.

The CLARB Record is required for all exam applicants. It serves as your verified history of education and experience, and is used to apply for the exam, licensure and CLARB Certification.

In addition to serving as your application to take the L.A.R.E., the CLARB Record is the industry-recognized, preferred tool for tracking your professional accomplishments and can be used at every step of your career.

WHEN TO START YOUR CLARB RECORD

Most jurisdictions allow candidates with an LAAB/LAAC-accredited degree to start the exam immediately after graduation. You can start your Record and submit education for verification prior to testing. The remainder of your Record can be completed during testing so that it is ready to use when you complete the exam and apply for licensure.

SOME BOARDS REQUIRE EXAM APPROVAL

If you do not have an LAAB/LAAC-accredited degree, or if your jurisdiction requires board approval to take the exam, you will need to start, complete and transmit your Record for exam approval. Once approved, you'll be eligible to register for the exam. No fee is required for this service.

Testing accommodations

You may request accommodations when testing for the L.A.R.E. Many accommodations are available both at PSI Testing Centers and via online proctoring, however, some accommodations are only available at a PSI Testing Center. Please refer to your notice of approval from CLARB for details.

APPROVED COMFORT AIDS

You don't need to request testing accommodations for some specific medical and communication items. Find the complete list of approved items on the *PSI Test Taker Resources* > *Quick guides* > *Pre-approved comfort aids.*

IMPORTANT

- To facilitate the review and scheduling process, requests and supporting documentation must be submitted **at least 30 days** before the exam administration period begins.
- Include supporting documents with your request. Redact or remove any private information like your social security number.
- Please allow 10-14 days for review and response by the CLARB team.
- CLARB approval is required before you can schedule your PSI test appointment.
- All requests must be submitted when registering for the exam.

AMERICANS WITH DISABILITIES ACT

CLARB follows standards set by the Americans with Disabilities Act (ADA) to support candidates with disabilities. Documentation requirements vary by individual circumstances, but we typically ask you to submit a doctor's note that includes the following:

- *Specific diagnosed disability*
- *Daily symptom(s) of condition*
- *Specific accommodations requested (for example, if requesting additional time, doctor's note should include how much time)*
- *How the requested accommodations mitigate the symptom(s)*

TEMPORARY MEDICAL CONDITIONS

Candidates with a temporary medical condition requiring accommodations may request testing accommodations. Documentation requirements vary by individual circumstances, but we typically ask you to submit a doctor's note that includes the following:

- *Specific condition*
- *Symptom(s) of condition*
- *Specific accommodations requested (for example, requesting an ergonomic chair due to injury)*
- *How the requested accommodations mitigate the symptom(s)*

LACTATION

Individuals may request additional time on the L.A.R.E. based on need. Please provide a doctor's note.

ENGLISH AS A SECOND LANGUAGE (ESL)

Candidates may request an accommodation to use a word-to-word (bilingual) translation dictionary during testing at a PSI Testing Center. To request this accommodation, please visit the accommodations webpage for instructions.

- This accommodation is only available at PSI Testing Centers. This accommodation cannot be used with online proctoring.
- If approved, the candidate must supply one printed bilingual word-to-word translation dictionary to use during testing. Only one dictionary is permitted, and the dictionary must be free of any notes, writing or markings.
- Testing center staff will inspect the dictionary before and after the examination to ensure no additional notes, writing or markings are present. If notes, writing or markings are detected before, during or after testing, the dictionary will be confiscated and testing center staff will submit a security incident report.

NEW YORK CANDIDATES

New York state will not accept an examination given under non-standard conditions except per the provisions of the Americans with Disabilities Act. Part 59.3 of the Commissioner's Regulations requires that applicants for licensure demonstrate proficiency in English by passing a licensing examination given in English. Therefore, non-standard conditions including the use of a bilingual dictionary for applicants who are English as a second language (ESL) readers are not permitted. If a candidate passed the examination under such non-standard conditions for another jurisdiction, that candidate will be required to retake the examination under standard conditions.

Scheduling

ADMINISTRATION WINDOWS

CLARB has a limited bank of questions, so to maintain security and ensure accuracy and fairness in testing, we offer the exam in a few administration windows during the year.

RESCHEDULING

If an issue arises while testing — whether at a testing center or during an online proctored exam — contact the CLARB office immediately and explain your situation. Prompt notification allows CLARB staff to assess the problem and, in some cases, provide a remedy.

Candidates testing in person should report any incidents, such as computer or software malfunctions, to the onsite PSI staff and submit an incident report before leaving the testing center. Following up with CLARB ensures the issue is documented and can be addressed appropriately.

For candidates using online proctoring, it is the candidate's responsibility to run computer compatibility tests before the exam and to confirm a stable internet connection for the entire test appointment. If any problems occur during an online exam, candidates should contact CLARB immediately to report the issue and seek guidance.

CANCELLATION

CLARB's cancellation policy requires candidates to cancel their exam prior to the posted cancellation deadline. If a cancellation is requested, a refund for your examination will be issued to the original form of payment, less a **$100 cancellation fee.** Candidates who do not cancel with both PSI and CLARB may be ineligible for refund.

If you miss your examination due to a family emergency, you can apply for a refund under the CLARB "Good Cause" policy. CLARB's "Good Cause" policy may apply if you are unable to attend the exam administration due to severe physical or emotional hardship. Contact CLARB to find out what documentation you need to submit to have your case reviewed in accordance with this policy. Candidates who are approved under this policy will receive a refund to the original form of payment less the $100 cancellation fee. All requests for Good Cause should be submitted as soon as possible, however, requests will not be accepted if received more than 30 days after the exam administration.



7 EXAM DELIVERY

CLARB offers the option to take your exam section in person at a PSI Testing Center or online from anywhere — like your home or office. Most candidates choose to take their exam sections at a PSI Testing Center, though each option has advantages.

All candidates

The L.A.R.E. is administered by PSI Services. You may choose to take your exam at a PSI Testing Center or via online proctoring. Regardless of where you wish to become initially licensed, you may take the exam at any PSI Testing Center that offers the L.A.R.E.

The L.A.R.E. is available through online proctoring in all jurisdictions. With online proctoring, a live proctor monitors your exam through video using PSI's secure platform. This option is available to all candidates with a private testing space, stable internet connection and a computer that meets the requirements.

Double check your exam appointment day, time and format, and plan to arrive or log in 30 minutes early to complete the check-in process. Candidates who arrive late will NOT be allowed to take the examination. This applies to check-in procedures for both in-person testing at traditional testing centers and online proctoring. View test day tips for more information.

Online	In person at a PSI testing center
Test from the convenience of your home or office.	PSI's network of 400+ testing centers spans every US state and 120+ countries.
Webcam and microphone required. Must have administrator rights on your computer to manage necessary applications.	Center-provided technology setup and internet access.
Access to onscreen whiteboard and calculator only.	Access to physical whiteboard, physical calculator, onscreen whiteboard and onscreen calculator.
Access to approved comfort aids.	Access to approved comfort aids.
Limited accommodations available.	Expanded accommodations available.
ESL accommodation not available.	ESL accommodation available upon approval.
Virtual support.	Face-to-face support.
A proctor monitors your exam through a live video feed and advanced security.	A live proctor monitors candidates through video monitoring and/or a physical walkthrough of the testing room.
Breaks must be taken in accordance with PSI policies. The exam clock will continue to run during breaks. Your proctor will check you back in following your break.	Breaks must be taken in accordance with PSI policies. The exam clock will continue to run during breaks. A testing center administrator will check you back in following your break.
Water in a clear glass is permitted in the testing area. Snacks are permitted during breaks, but snacks, trash, etc. are not permitted in the testing area when the exam clock is running.	Water and snacks are permitted outside of the testing room during breaks.

IDENTIFICATION REQUIREMENTS

When arriving at the PSI Testing Center or during your online security check, you must present **one form of valid and current identification.**

Your identification must be an official, original, government-issued ID *with a photograph* (such as a driver license, valid passport or state ID card).

Temporary or expired IDs are not accepted. Regardless of your jurisdiction's requirements, you must present a current photo ID to check in for your exam.

NAME CHANGES

The name on your ID must match the name under which you registered for the exam. If you have had a name change between exam registration and administration, you must contact CLARB prior to your test appointment. You will be required to bring validation of your name change with you to your exam.

G.08 ACCEPTABLE FORMS OF IDENTIFICATION

DRIVER LICENSE



PASSPORT



STATE ID CARD



- *One form of ID is required*
- *Must be government-issued with photograph*
- *Name must match L.A.R.E. registration*
- *Expired ID will not be accepted*

If the exam proctor questions the ID presented, you may be asked for additional proof of identification. Access to the examination may be refused if the proctor believes you have not sufficiently proven your identity. You will not be permitted to take the examination without proper identification and your registration fees will not be refunded.

PROVIDED TOOLS

CALCULATOR

All candidates will have access to a calculator within the exam software.

Candidates testing in person at a PSI Testing Center may request a handheld 4-function calculator to use during their exam. Request a calculator when checking in with your proctor.

You may not bring paper or notebooks, calculators, whiteboards or any other items into the testing center or online proctoring environment.

WHITEBOARD

All candidates will have access to an electronic whiteboard within the exam software.

Candidates testing in person at a PSI Testing Center may request a physical whiteboard to use during their exam. Request a physical whiteboard when checking in with your proctor.

EXAM BREAKS

- Breaks are allowed during exam testing for all candidates.
- Breaks are initiated at your request.
- The exam clock continues during the duration of your break(s).
- A warning screen will remind you to review all viewed questions before taking a break. This is because all previously seen questions (including flagged or blank questions) will no longer be accessible after your break.

Remember that the exam clock does not stop during breaks.

PROHIBITED ITEMS

- No items, including reference material, calculators (unless provided by the testing center), pencils, pens, paper, drafting supplies, etc. will be allowed in the PSI testing room or your online proctoring testing room.
- For test security, personal items must be left in your vehicle and will not be allowed into PSI Testing Centers. Please limit what you bring with you.
- No personal items (including purses, backpacks, food) will be allowed in the PSI testing room or your online proctoring testing room.
- If testing via online proctoring, you may have water in a clear glass in your testing room.
- You may access water and/or snacks outside the testing room during breaks.
- If you require food or drink, you must request an accommodation for these items. Any approved items must be in clear packaging free of any labels or markings.

See the section on exam breaks for more details.

- You may not bring cellular phones, pagers, smart watches, devices with a computer memory chip or any device with an alphanumeric keyboard (e.g., a language translation tool) to the PSI Testing Center.
- A cell phone must be in your online proctoring testing room but placed out of reach after you have been checked into the exam and have begun testing. The cell phone will only be used by the online proctor to contact you when necessary.

HELPFUL TIPS

- Candidates using online proctoring must have administrative rights to your computer in order to close any background programs not allowed by PSI's secure browser.
- Candidates who successfully pass PSI's systems compatibility check should understand your internet was stable at that point in time. Other devices using internet bandwidth (smart phones, tablets, computers, TVs, smart appliances, etc.) that may affect the continued bandwidth performance required to test.
- Sign up for SMS alerts with PSI to ensure you get the most current updates regarding your appointment, including unexpected testing center closures.



8 RESULTS

Receiving results

You will receive provisional feedback immediately on test day. This is an accurate predictor of whether or not you passed or failed the exam section, but it is **not an official score** and is based on unvalidated exam results.

Final results are typically released 4-6 weeks after the exam window closes, following a standard data validation process. CLARB's testing experts perform an analysis to ensure that the questions are correct, fair and accurately address the subject matter being tested. CLARB will send you an email as soon as your final exam results are available.

Understanding your results

SCORING SYSTEM

Your exam results are reported as **pass** or **fail.**

If you receive a "fail" result, you will also receive a number from 0 to 649 representing a scaled score for that section. This scaled score is provided as a performance indicator to demonstrate how close you were to the passing point (scaled score of 650).

For example, a scaled score of 640 would indicate that you were close to passing.

Scaled scoring is a best practice for high stakes testing, and it allows CLARB to report performance on the L.A.R.E. in a consistent way, even though the number of questions in each section varies.

DOMAIN-LEVEL FEEDBACK

To help you better understand how you performed on each subdomain of the exam, failing scores will also include feedback at the subdomain level.

You can find details on the subdomains for each section in the **Exam structure** section of this handbook or by starting from the exam blueprint on our website.

Visit Understanding your exam results on our website for more information on scaled scoring and subdomain feedback.

QUESTION SCORING

All questions, no matter the type, are worth one point each. For example, a drag-and-place question that requires you to locate six elements is worth the same as a multiple-choice question with a single answer — one point.

In all question types, including multiple response, you must select all correct answers to earn the point. No partial credit is given.

Results validity

CLARB employs statistical and psychometric analyses to evaluate the validity of L.A.R.E. examination response data and examination results. CLARB utilizes these reliable scientific methods to determine whether L.A.R.E. results should be delayed, withheld, invalidated, canceled or investigated further. If CLARB has a reasonable basis to question the validity of the test response data or examination result for any Section of the L.A.R.E., whether identified through the use of statistical analysis, psychometric analysis or any other reliable scientific method or source of information, CLARB reserves the right, in its sole discretion, to delay, withhold, cancel and invalidate L.A.R.E. scores, without any requirement to demonstrate that a candidate violated the terms of the Candidate Agreement. If CLARB withholds, cancels or invalidates your L.A.R.E. results, your results will be classified as "indeterminate."

A classification of indeterminate may result from a violation of the Candidate Agreement by you or another candidate, an irregularity in the administration of the L.A.R.E., a statistical anomaly identified in your L.A.R.E. test response data or any other reasonable basis to question the test result's validity.

CLARB may classify your L.A.R.E. results as indeterminate based solely on a statistical anomaly identified in your test response data or any other reliable information. CLARB is not required to conduct an investigation to classify your L.A.R.E. results as indeterminate if there is a reasonable basis to question the test results' validity.

If your L.A.R.E. results are classified as indeterminate, you will be advised of the options for retaking the examination, if you are permitted by CLARB to retake the examination. You will not be entitled to a refund of your L.A.R.E. registration fee if CLARB classifies your results as indeterminate. CLARB will advise you whether you will be required

to pay the additional registration fee for retaking the examination, in CLARB's sole discretion. If CLARB classifies your results as indeterminate because of your violation of the Candidate Agreement, in addition to delaying, withholding and canceling your score results, CLARB may take additional actions against you as provided in the L.A.R.E. Candidate Agreement. Results classified as indeterminate do not appear on your record; rather, an annotation indicates that the scores results were classified as indeterminate. Results classified as indeterminate will not be reported to any third party after they are classified as such by CLARB. Any third party that has received a prior report of a L.A.R.E. results that is later classified as indeterminate will be notified of CLARB's classification of the results as indeterminate.

EXAM RESULTS ARE FINAL

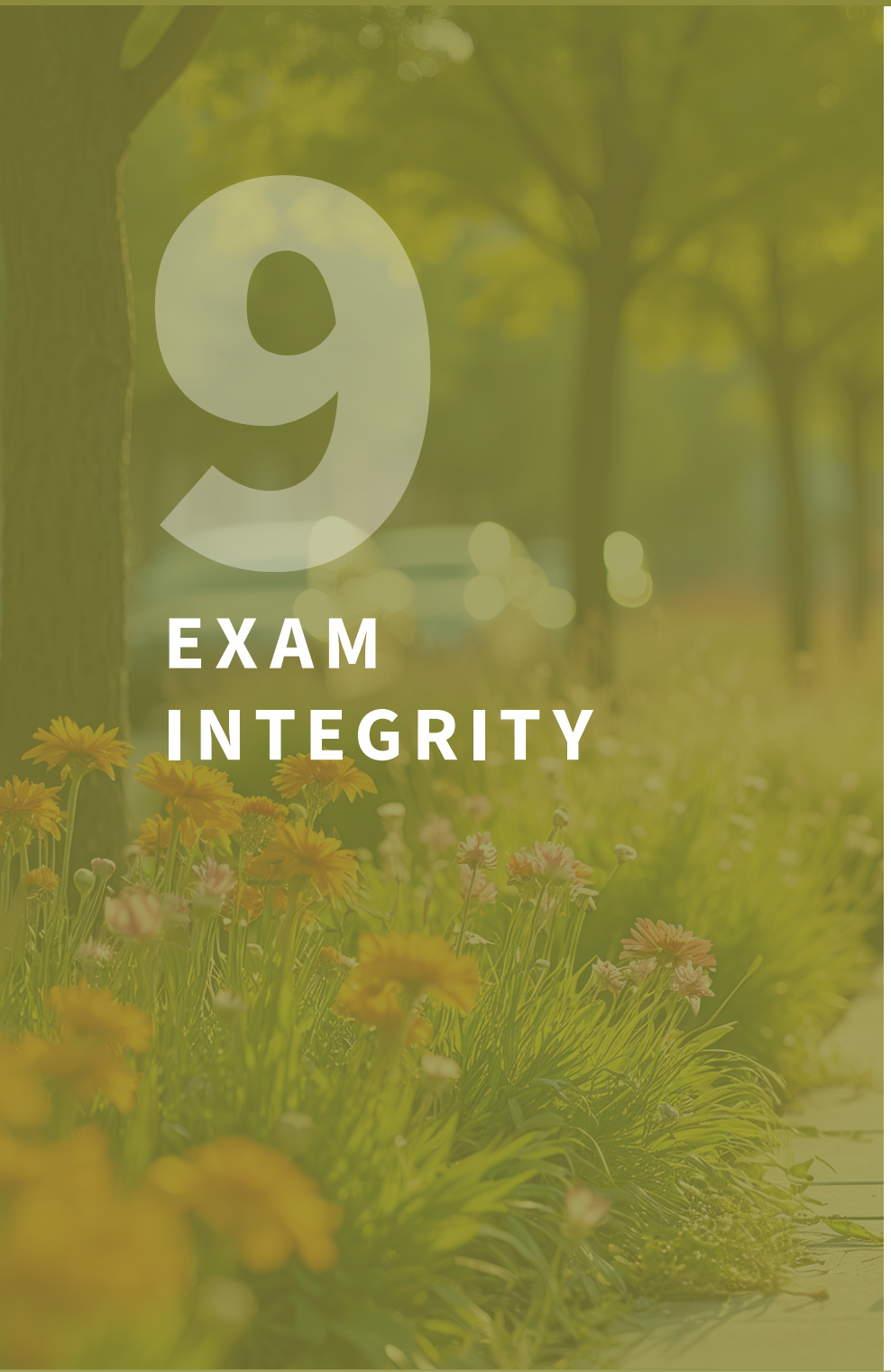
CLARB does not permit candidates to challenge or appeal exam results or request answer reviews. All exam results are final and non-negotiable.

Each exam question undergoes rigorous review and testing to ensure fairness and accuracy. All exams are scored electronically through a system that is regularly audited for precision. Because of these quality assurance measures, no exceptions are made to the finality of exam results.

Completing the L.A.R.E.

If you fail any section of the exam, you must retake that section in a future administration and attempt to obtain a passing score. Candidates may usually retake a section of the exam as many times as necessary in order to achieve a passing score; however, some jurisdictions limit the number of retakes. Verify this with the registration board in the jurisdiction where you are seeking initial licensure.

In addition, the L.A.R.E. may go through a transition as the content to demonstrate competency changes. Following a job task analysis (JTA), the L.A.R.E. is aligned with the results of the JTA report. This realignment may require the exam sections to be transitioned to new sections. Candidates who do not complete the L.A.R.E. in its entirety prior to the transition may have to take additional sections or retake portions of the updated L.A.R.E.



9 EXAM INTEGRITY

L.A.R.E. Candidate Agreement

OVERVIEW

The L.A.R.E. Candidate Agreement (the "Agreement") is a critical component of the L.A.R.E. Candidate Handbook. As a candidate for the L.A.R.E., you are required to accept and agree to all terms of the Agreement each time you register to take/write any Section of the L.A.R.E., and you must personally reaffirm your understanding and acceptance of its terms before commencing the L.A.R.E. on the day of your scheduled examination, for each section you take/write of the L.A.R.E.

The entire text of the Agreement is reprinted in the following pages.

L.A.R.E. Candidate Agreement

The Landscape Architect Registration Examination ("L.A.R.E.") Candidate Agreement ("Candidate Agreement") is a legally binding contract between you and the Council of Landscape Architectural Registration Boards ("CLARB") that sets forth the terms and conditions under which CLARB will permit you to register for, schedule and take any section of the L.A.R.E. As used in the Candidate Agreement, the term "L.A.R.E." refers to the examination as a whole and each of its component parts, including the following: Inventory, Analysis & Project Management; Planning & Design; Construction Documentation & Administration; and Grading, Drainage & Stormwater Management (each, a "Section"). You must read, acknowledge and accept the terms of this Candidate Agreement before you are permitted to register for, schedule and take any Section of the L.A.R.E. If you do not agree to the terms of this Candidate Agreement, you will not be permitted to register for, schedule or take any Section of the L.A.R.E. Your understanding of and compliance with the Candidate Agreement enables CLARB to maintain fair examinations, ensure the validity of examination results and uphold the professional integrity of the licensure process for landscape architects.

By clicking on the 'I AGREE' button at the end of the Candidate Agreement, you are affirming to CLARB that all of the below representations and statements to CLARB are true and correct, and you are acknowledging that you have read and understand all of these requirements, rules and policies, and that you agree to abide by all of them.

I have read and meet the requirements to sit for the Section of the L.A.R.E for which I am presently registering. I further understand that it is my responsibility to read, understand and satisfy the requirements of any jurisdiction to which I apply for licensure.

I understand that as a candidate for this administration of the L.A.R.E., I have read and agree to abide by all the policies and procedures contained in the L.A.R.E. Candidate Handbook, the terms of which are hereby incorporated by reference and made part of this Candidate Agreement.

I understand that the appropriate registration authority in the jurisdiction in which I apply for licensure is the sole and exclusive authority for all decisions concerning my eligibility for licensure as a landscape architect and that I must satisfy all of the laws, rules and requirements of such jurisdictions for licensure. I further understand that it is my

responsibility to contact the registration authority in the jurisdiction(s) in which I wish to become licensed and that I will do so before taking any Section of the L.A.R.E. to determine the requirements that will apply to my application for licensure in that jurisdiction. I further acknowledge that CLARB does not make any decisions regarding licensure in any jurisdiction.

I affirm that I am the person whose name and address appear on my L.A.R.E. registration and the government-issued photo identification that I will present or have presented for admission to the examination. I am taking the L.A.R.E. solely for the purpose of applying for licensure as a landscape architect, and for no other purpose. I affirm that I am not taking the L.A.R.E. on behalf of any other person. I affirm that all information that I provided to CLARB through my CLARB Record and at the time of my registration for this examination and at any time thereafter was complete, accurate and true in every respect and that, if any of the information that I previously provided to CLARB has changed since the time I provided it, I have submitted updated information that is complete, accurate and true, and reflects all such changes. I understand that providing false, misleading or incomplete information to CLARB shall be considered a violation of the Candidate Agreement and will subject me to one or more of the consequences provided herein for violations of the Candidate Agreement.

I authorize CLARB to verify and/or investigate the accuracy and completeness of any and all information I provide to CLARB. I agree to provide CLARB with any additional information that may be requested by CLARB in relation to my eligibility to take any Section of the L.A.R.E. as well as all information related to my exam registration.

I understand and agree that, as a condition of taking each Section of the L.A.R.E., I am subject to security screenings prior to admission and re-admission to the building and/or room where the L.A.R.E. is administered. I further understand and agree that the security screening process may include requiring me to: (1) demonstrate that my pockets are empty, (2) remove any backpack, bag, jacket, non-corrective eyewear, sunglasses, coat, hooded sweatshirt, scarf, or hat ("Prohibited Personal Items") that I may be wearing or holding (except for a genuine religious purpose), (3) lift my pants up to my knees and push my sleeves up to my elbows, and (4) submit personal items for inspection by testing center staff. I understand and agree that I will not be permitted to take or resume taking the examination if I refuse to submit to security screening as described above or to remove and secure Prohibited Personal Items (except

for a genuine religious purpose) prior to entering the room where the L.A.R.E. is administered, at the sole discretion of testing center staff.

I understand and agree that the following conduct, whether attempted or completed, is strictly prohibited:

- Violating any term or condition of the Candidate Agreement, including the policies and procedures set forth in the current L.A.R.E. Candidate Handbook;
- Copying, capturing, recording, collecting, reconstructing, memorizing, discussing, transmitting or distributing L.A.R.E. Content (as defined in this Agreement) before, during or after the administration of the L.A.R.E., by any means;
- Giving or receiving assistance on the L.A.R.E. during the administration of the L.A.R.E., including during examination breaks;
- Refusing or failing to produce acceptable personal identification before or during the administration of the L.A.R.E.;
- Viewing the content of another examinee's computer display or examination papers during any L.A.R.E. administration;
- Possessing or accessing Prohibited Personal Items while inside a room where the L.A.R.E is being administered;
- Taking the L.A.R.E. on behalf of another person or having another person take the L.A.R.E. on my behalf;
- Possessing, accessing or using a cellular phone or any device that connects to a cellular network or the Internet during the administration of the L.A.R.E. (other than the computer provided by the testing center on which I am taking the examination), including during examination breaks;
- Possessing, accessing or using any electronic device, camera, recording device, or photographic equipment of any kind during the administration of the L.A.R.E., including during examination breaks;
- Possessing, accessing or using any books, notes, papers, note-taking materials, study materials or test-taking aids of any kind during the administration of the L.A.R.E., including during examination breaks;
- Failing or refusing to submit to security screening or the inspection of personal items upon request by testing center staff at any time prior to or during any L.A.R.E. administration, including during examination breaks;
- Failing or refusing to strictly comply with the instructions and requests of testing center staff at any time prior to or during any L.A.R.E. administration, including during examination breaks;

- Removing scratch paper from the room where the L.A.R.E. is administered, during or after the administration of the L.A.R.E;
- Possessing a weapon or firearm in any building where the L.A.R.E. is administered;
- Leaving the building where the testing center is located during any L.A.R.E. administration, including during examination breaks;
- Leaving the room in which the L.A.R.E. is being administered without explicit permission from testing center staff;
- Taking unscheduled breaks during the administration of the L.A.R.E.;
- Providing false information to CLARB or testing center staff, before, during or after the administration of the L.A.R.E.
- Taking the L.A.R.E. despite not being eligible to do so under the policies and procedures for the L.A.R.E. set forth in the current version of the L.A.R.E. Candidate Handbook;
- Making written or electronic notes of any kind while in or near any building where the L.A.R.E. is being administered, before, during or after the administration of the L.A.R.E., except during the administration of the L.A.R.E. while inside the room where the examination is being administered in accordance with CLARB examination administration policies and the instructions provided by testing center staff;
- Altering or misrepresenting L.A.R.E. examination scores;
- Physically or electronically tampering with or hacking any computer on which the L.A.R.E. is administered, before, during or after the administration of the L.A.R.E.
- Engaging in disruptive, threatening, abusive, violent or unprofessional behavior in or near any building where the L.A.R.E. is being administered, including during examination breaks; and
- Talking or communicating with anyone other than testing center staff or an approved test reader (if your request for a test reader accommodation has been approved in writing in advance) during any L.A.R.E. administration, including during examination breaks.

I understand and agree that engaging in any of the above-described prohibited conduct, or attempting to do so, shall be considered a violation of the Candidate Agreement. I agree to follow the instructions and requests of all testing center staff and understand that my failure or refusal to follow instructions or comply with requests from testing center staff shall be considered a violation of the Candidate Agreement.

I affirm that I am not taking the L.A.R.E. in my

capacity as a test preparation agent, volunteer or tutor, or for the purpose of obtaining such employment. I affirm that I will not be employed or volunteer as a test preparation agent or tutor for the L.A.R.E. for a period of three (3) years following the completion of this examination.

I am aware that all Sections of the L.A.R.E. are confidential examinations, and that their contents are disclosed to me at the time of test administration in a limited context to permit me to test solely for the purpose of applying for licensure as a landscape architect, and for no other purpose. I understand that all questions, reading passages, answer choices, graphic images and all related examination content contained within any Section of the L.A.R.E. ("L.A.R.E. Content") are protected by United States and international copyright laws and that L.A.R.E. Content is a trade secret under United States and international law. I agree that I will not discuss or disclose L.A.R.E. Content orally, in writing, on the Internet, or through any other medium existing today or invented in the future. I agree that I will not copy, reproduce, adapt, disclose, or transmit L.A.R.E. Content, in whole or in part, including sharing with artificial intelligence as a study tool, or assist or solicit anyone else in doing the same.

I further agree that I will not reconstruct L.A.R.E. Content from memory, by dictation, or by any other means, for any purpose. I understand that prohibited acts under these terms include, but are not limited to: describing questions, answer choices, passages, images or graphics from any Section of the L.A.R.E.; identifying terms or concepts contained in exam questions or responses; sharing answers to questions; referring others to information I saw on the exam; reconstructing a list of topics on the test; and soliciting or discussing exam questions, answer choices, passages, images, graphics, or topics in person, through telephonic or electronic communication, or on Internet chat rooms, social media, private or public groups, message boards, forums, or through any other means.

I understand and agree that I also am not permitted to possess, solicit, read, study from, or otherwise use confidential information about any Section of the L.A.R.E. during my own exam preparation. I affirm that I have not engaged in such conduct prior to taking any Section of the L.A.R.E. and that I will not engage in such conduct during or after taking the exam. I also agree not to ask any other individual to disclose confidential L.A.R.E. Content to me or to seek out confidential L.A.R.E. Content from any other source. I agree that if I receive or have access to information or material in any form and from any source, including but not limited to

email, instant messages, text messages, website content, social media posts, electronic bulletin boards, Internet-based groups, digital or electronic files and/or paper documents, that I reasonably believe contain confidential L.A.R.E. Content, or has been represented to contain L.A.R.E. Content, I will immediately report its existence to CLARB via email. I agree that I will fully cooperate with any investigation by CLARB related to my receipt or access to information believed or represented to contain L.A.R.E. Content.

I understand and agree that CLARB reserves the right to use statistical and psychometric analyses to evaluate the validity of examination response data and scores. I understand and agree that CLARB utilizes these reliable scientific methods to determine whether scores should be withheld, invalidated, canceled or investigated further to determine whether a candidate violated the terms of the Candidate Agreement. I further understand and agree that, if CLARB has a reasonable basis to question the validity of the test response data or examination result for any Section of the L.A.R.E., whether identified through the use of statistical analysis, psychometric analysis or any other reliable scientific method or source of information, CLARB reserves the right, in its sole discretion, to withhold, cancel and invalidate examination scores, without any requirement to demonstrate that I or any other candidate violated the terms of the Candidate Agreement. I agree that if CLARB invalidates my examination score, I will not be entitled to a refund for the examination, and I may be required to pay the established fee to take the examination again, if I am permitted by CLARB to take the examination again.

I understand and agree that CLARB reserves the right to, but is not obligated to, investigate any alleged violation of this Candidate Agreement or any alleged activity or circumstance that may compromise the validity, integrity, or security of any Section or component of the L.A.R.E., or the results thereof. Upon receiving notice from CLARB that it is conducting an investigation related to the examination, I understand and agree that I am required to:

- fully cooperate with the investigation;
- disclose to CLARB all knowledge that could potentially relate to the investigation;
- produce all documents, data and materials requested by CLARB;
- upon request, submit to an in-person or remote interview, in CLARB's sole discretion, conducted by or on behalf of CLARB; and
- truthfully and completely answer all questions asked by CLARB.

I also understand and agree that if I provide false or misleading information to CLARB at any time, violate the terms of this Candidate Agreement, refuse to comply with any directions given to me by testing center staff, engage in any activity that may compromise the validity, integrity, or security of the L.A.R.E., or fail to fully cooperate in any investigation related to the L.A.R.E., that CLARB may, in its sole discretion, directly or through its authorized representatives:

- Interrupt, suspend and/or terminate the administration of the L.A.R.E. before or while I am taking it;
- Confiscate any item from me during any L.A.R.E. administration that testing center staff reasonably believes is relevant to a potential violation of this Candidate Agreement, including, but not limited to, notes, electronic devices and Prohibited Personal Items;
- Withhold, cancel or invalidate my examination scores, before or after the scores are reported, without a refund;
- Prohibit or disqualify me from taking the L.A.R.E. for a fixed period of time or permanently;
- Notify my employer, each applicable state or provincial registration board, regulator or other agency that my score was with withheld, canceled or invalidated or that I was prohibited or disqualified from taking the L.A.R.E. for a fixed period of time or permanently;
- Require me to reimburse CLARB for its out of pocket investigative and legal costs and expenses for investigating and documenting my violation of the Candidate Agreement;
- Issue a report of the factual findings of an investigation related to my conduct to legitimately interested parties, including, but not limited to, my employer, each applicable state or provincial registration board, regulator or other agency; and
- Pursue a civil lawsuit against me based upon my conduct in violation of the Candidate Agreement and/or refer the matter for criminal prosecution by state and/or federal authorities or any government agency with jurisdiction.

I hereby release, discharge, and exonerate CLARB for any and all liability of every nature and kind arising out of the administration of the L.A.R.E. and the furnishing of information about or relating to me to my employer, each applicable state or provincial registration board, regulator or other agency, in CLARB's sole discretion.

I agree by checking the box next to the words "I AGREE" below, I am representing to CLARB that all of the prior information and statements that

I have provided to CLARB are true and correct, including but not limited to all of the representations contained in this Candidate Agreement and all of the information related to my registration for the L.A.R.E. I am further confirming my agreement to all of the terms and conditions set forth in this Candidate Agreement, including, without limitation, the consequences for making false or misleading statements to CLARB, and for violating any term of this Candidate Agreement.

I also agree by checking the box below, that if there is any part of this Candidate Agreement that I do not understand or agree with, I am not permitted to register for or take any Section of the L.A.R.E.

Exam security & candidate misconduct

INVESTIGATIONS

If CLARB has a reasonable basis to believe that you may have violated the Candidate Agreement, CLARB reserves the right to investigate the matter to gather all relevant facts and determine what actions, if any, must be taken in response to the facts, in CLARB's sole discretion. CLARB is not, however, required to investigate all suspected violations of the Candidate Agreement. If CLARB initiates an investigation, you will be advised of the suspected violation, and you will have an opportunity to provide information that you consider relevant to the evaluation of the matter. During CLARB's investigation, your L.A.R.E. scores may be delayed or withheld, if they have not been reported previously and you may not be permitted to register for, schedule, or take subsequent L.A.R.E. examinations until CLARB finally decides, in its sole discretion, whether you violated the Candidate Agreement.

Upon receiving notice from CLARB that it is conducting an investigation under this provision, a candidate shall:

- fully cooperate with the investigation;
- disclose to CLARB all knowledge that could potentially relate to the investigation;

- produce all documents, data and materials requested by CLARB;
- upon request, submit to an in-person or remote interview, in CLARB's sole discretion, conducted by or on behalf of CLARB; and
- truthfully and completely answer all questions asked by CLARB.

A person's refusal to cooperate with any investigation or presentation of false or misleading information in relation thereto shall constitute a serious and material breach of the Candidate Agreement and shall serve as a separate and independent basis for CLARB to take action against the candidate as described below. CLARB may, in its sole discretion, take any one or more of the following actions upon finding that you violated any term of the Candidate Agreement:

- Withhold, cancel or invalidate your examination scores, before or after the scores are reported, without a refund;
- Prohibit or disqualify you from taking the L.A.R.E. for a fixed period of time or permanently;
- Notify your employer, each applicable state or provincial registration board, regulator or other agency that your score was with withheld, canceled or invalidated or that you were prohibited or disqualified from taking the L.A.R.E. for a fixed period of time or permanently;
- Require you to reimburse CLARB for its out-of-pocket investigative and legal costs and expenses for investigating and documenting your violation of the Candidate Agreement;
- Issue a report of the factual findings of CLARB's investigation related to your conduct to legitimately interested parties, including, but not limited to, your employer, each applicable state or provincial registration board, regulator or other agency; and
- Pursue a civil lawsuit against you based upon your conduct in violation of the Candidate Agreement and/or refer the matter for criminal prosecution by state and/or federal authorities or any government agency with jurisdiction.

In addition to the above-described sanctions and legal remedies available to CLARB, if CLARB determines that you violated the Candidate Agreement, the factual findings of CLARB's investigation related to your conduct will become part of your CLARB Record. Your score report (if applicable) and CLARB Record will include a summary of the factual findings of CLARB's investigation related to your conduct, which will also be provided to third parties that previously received

or will in the future receive your CLARB Record. CLARB also reserves the right to require special procedures for the future administration of the L.A.R.E. to you if CLARB allows you to register for and take future examinations, at your sole expense.

APPEALS FOR INVESTIGATION DISPUTES

After a candidate has received a written notice of violation and applicable sanctions to be imposed by CLARB, the candidate will have thirty (30) calendar days to file a written request for appeal pursuant to CLARB's candidate appeals process. The sole consideration on appeal is whether CLARB acted reasonably and in good faith in accordance with its own policies and procedures when making its decision. The candidate is required to file a written request for appeal, along with a statement describing the grounds for the appeal, why the appeal should be granted and all supporting evidence, to CLARB, within thirty (30) calendar days of receipt of the notice of violation and applicable sanctions from CLARB. A candidate's appeal will not be considered after such thirty (30) calendar day period has expired. The initial appeal will be decided by CLARB staff, who will render a written decision on the appeal within thirty (30) days of receiving all of the candidate's submissions.

If CLARB staff determine that a written request for appeal is filed in a timely manner and uphold CLARB's original decision, the candidate may then submit a second and final-level appeal for binding arbitration to the Candidate Appeals Committee, which consists of three members of the CLARB's Board of Directors. The Candidate must request a final-level appeal in writing within five (5) calendar days of receiving notice that CLARB staff upheld CLARB's original decision. The Candidate Appeals Committee will then act as an arbitration panel for the final-level appeal. This appeals process shall not address any failures to pass any L.A.R.E. section, nor include any challenges to individual examination questions, answers or scores. The sole consideration on the final level of appeal is whether CLARB acted reasonably and in good faith in accordance with its own policies and procedures when making its decision. The arbitration panel will deliberate and decide the appeal within thirty (30) days of receiving the candidate's request for same. The decision of the majority of the members of the arbitration panel present at the hearing for the appeal, at which a quorum is present, will be the decision of such panel. The decision of the arbitration panel is final and binding as to all matters related to the appeal. The candidate expressly waives the right to file a lawsuit or make any legal claims against CLARB arising out of any investigation dispute.

Rules of professional conduct

COMPETENCE

A. In engaging in the practice of landscape architecture, a registered landscape architect shall act with reasonable care and competence and shall apply the technical knowledge and skill which are ordinarily applied by registered landscape architects of good standing, practicing in the same locality.
B. In designing a project, a registered landscape architect shall take into account all applicable state and municipal building laws and regulations. While a registered landscape architect may rely on the advice of other professionals, (e.g., attorneys, engineers and other qualified persons) as to the intent and meaning of such regulations, once having obtained such advice, a registered landscape architect shall not knowingly design a project in violation of such laws and regulations.
C. A registered landscape architect shall undertake to perform professional services only when he or she, together with those whom the registered landscape architect may engage as consultants, is qualified by education, training and experience in the specific technical areas involved.
D. No individual shall be permitted to engage in the practice of landscape architecture if, in the Board's judgment, such individual's professional competence is substantially impaired by physical or mental disabilities.

CONFLICT OF INTEREST

A. A registered landscape architect shall not accept compensation for his or her services from more than one party on a project unless the circumstances are fully disclosed to and agreed to by (such disclosure and agreement to be in writing) all interested parties.
B. If a registered landscape architect has any business association or direct or indirect financial interest which is substantial enough to influence his or her judgment in connection with his or her performance of professional services, the registered landscape architect shall fully disclose in writing to his or her client or employer the nature of the business association or financial interest, and, if the client of the employer objects to such association or financial interest, the registered landscape architect will either terminate such association or interest or offer to give up the commission or employment.
C. A registered landscape architect shall not solicit or accept compensation from material or equipment suppliers in return for specifying or endorsing their products.
D. When acting as the interpreter of building

contract documents and the judge of contract performance, a registered landscape architect shall render decisions impartially, favoring neither party to the contract.

FULL DISCLOSURE

A. A registered landscape architect, making public statements on landscape architectural questions, shall disclose when he or she is being compensated for making such statements.

B. A registered landscape architect shall accurately represent to a prospective or existing client or employer his or her qualifications and the scope of his or her responsibility in connection with work for which he or she is claiming credit.

C. If, in the course of his or her work on a project, a registered landscape architect becomes aware of a decision taken by his or her employer or client, against such registered landscape architect's advice, which violates applicable state or municipal building laws and regulations and which will, in the registered landscape architect's judgment, materially and adversely affect the safety to the public of the finished project, the registered landscape architect shall:

   1. report the decision to the local building inspector or other public official charged with the enforcement of the applicable state, provincial or municipal building laws and regulations;
   2. refuse to consent to the decision; and
   3. in circumstances where the registered landscape architect reasonably believes that other such decisions will be taken, notwithstanding his or her objections, terminate his or her services with respect to the project. In the case of a termination in accordance with this clause (3), the registered landscape architect shall have no liability to his or her client or employer on account of such termination.

D. A registered landscape architect shall not deliberately make a materially false statement or deliberately fail to disclose a material fact requested in connection with his or her application for a registration or renewal thereof.

E. A registered landscape architect shall not assist the application for a registration of an individual known by the registered landscape architect to be unqualified in respect to education, training, experience or character.

F. A registered landscape architect possessing knowledge of a violation of the provisions set forth in these regulations by another registered landscape architect shall report such knowledge to the Board.

COMPLIANCE WITH LAWS

A. A registered landscape architect shall not, while engaging in the practice of landscape architecture, knowingly violate any state, provincial or federal criminal law.
B. A registered landscape architect shall neither offer nor make any payment or gift to a government official (whether elected or appointed) with the intent of influencing the official's judgment in connection with a prospective or existing project in which the registered landscape architect is interested.
C. A registered landscape architect shall comply with the registration laws and regulations governing his or her professional practice in any jurisdiction.

PROFESSIONAL CONDUCT

A. Each office in a jurisdiction maintained for the preparation of drawings, specifications, reports or other professional landscape architectural work shall have a registered landscape architect resident and regularly employed in that office having direct supervision of such work.
B. A registered landscape architect shall not sign or seal drawings, specifications, reports or other professional work for which he or she does not have direct professional knowledge and direct supervisory control; provided, however, that in the case of the portions of such professional work prepared by the registered landscape architect's consultants, registered in this jurisdiction, the registered landscape architect may sign or seal that portion of the professional work if the registered landscape architect has reviewed such portion, has coordinated its preparation, and intends to be responsible for its adequacy.
C. A registered landscape architect shall neither offer nor make any gifts, other than gifts of nominal value (including, for example, reasonable entertainment and hospitality), with the intent of influencing the judgment of an existing or prospective client in connection with a project in which the registered landscape architect is interested.
D. A registered landscape architect shall not engage in conduct involving fraud or wanton disregard of the rights of others.